



## Mayor and Council Meeting Business Session Minutes April 9, 2012 7:00 PM

The Riverdale Mayor and City Council met on April 9, 2012 at 7:00 PM for the purpose of conducting a regular Business Session. The meeting was held in the Council Chambers at City Hall located at 7200 Church Street, Riverdale, Georgia 30274.

### **Call to Order and Welcome**

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 7:00PM.

### **ROLL CALL:**

All members of the governing body were present except Councilwoman Member Wanda Wallace.

### **INVOCATION/PLEDGE OF ALLEGIANCE:**

Invocation & Pledge was led by Pastor Riley, Lakewin Christian Ministries.

### **OFFICER IN ARMS TO READ RULES OF CONDUCT:**

Rules of Conduct read by Officer V. Barnes.

### **APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:**

The following amendments were made to the agenda:

**Addition(s):**               None.

**Deletion(s):**               **RESOLUTION NO. 23-04-2012**

**Tabled:**                       None.

**Postponed:**               None.

**Motion:**               Council Member Kenny Ruffin moved to approve the amended agenda. Council Member An'cel Davis offered the second. The amended agenda was adopted unanimously by a vote of 3/0.

## **PRESENTATION(S):**

### **Presentation of Proclamation to Mr. Lonnie Ballard for his service and achievements.**

Council Member Ruffin publicly read and presented the proclamation on behalf of the governing body, to Mr. Lonnie Ballard, long-standing Director of Cultural and Leisure Affairs for his service and important contributions to the City.

Mayor/Council made encouraging remarks regarding Mr. Ballard's tenure with the City.

### **Presentation of Proclamation to Mr. Jessie Morris for his service to the City.**

Ms. Thomas read and presented the proclamation on behalf of the governing body. The Mayor and City Council applauded the efforts of Mr. Jessie Morris for his volunteer efforts to the City. Mr. Morris thanked the Mayor and Council for acknowledging him.

## **CONSENT AGENDA:**

### **Adoption of the March 26, 2012 Mayor and Council Meeting Minutes.**

**Motion:** Council Member Kenny Ruffin moved to approve the consent agenda. Council Member An'cel Davis moved to second the motion. The consent agenda was approved unanimously by a vote of 3/0, with acknowledgement of the revisions that were recommended by the city clerk.

## **PUBLIC COMMENT:**

Mr. Dexter Sullivan, a representative of SafeBuilt, located at 220 Green Castle, Tyrone, GA 30290, made a presentation inquiring about a recent discontinuation of services with the City. Mayor Dixon advised Mr. Sullivan to speak with the City Manager, Ms. Iris Jessie, after the meeting.

## **RESOLUTION(S):**

### **Resolution No. 19-04-2012 Request for Authorization to Enter into a contract with and Issue a Notice to Proceed to Brown Design Group for Design Services for Surface Parking at Town Center Complex presented by Karl Kelley.**

City Engineer, Mr. Karl Kelley, presented to Mayor/Council a RFA (Request for Authorization) to enter into a contract and Issue a notice to proceed to Brown Design Group for the Design Services for Surface Parking. Mr. Kelley advised Mayor/council as to the location of the parking deck being constructed and preceded with asking permission for the City Manager to sign the contract authorizing Brown Design to complete the design work. He also provided the cost of construction.

No comments were made by Council.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 19-04-2012. Council Member Cynthia Stamps-Jones offered the second. Resolution 19-04-2012 was adopted unanimously by a vote of 3/0.

**Resolution No. 20-04-2012 Request for Authorization to Circulate a Request for Quotation for Construction of Additional Surface Parking by Karl Kelley.**

Mr. Kelley asked Mayor/Council for permission to circulate an RFQ (Request for Quotation) for the construction of additional surface parking once the design of the parking lot is complete.

Council Members Stamps-Jones and Davis had no comment. Council Member Ruffin inquired about the time restrictions on spending the allotted monies for the project. Mr. Kelley advised that the Director of Finance, Lolita Grant, would be better suited to answer that question. Ms. Grant explained that there is a penalty for exceeding the deadline for monies spent.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 20-04-2012. Council Member Cynthia Stamps-Jones offered the second. Resolution 20-04-2012 was adopted unanimously by a vote of 3/0.

**Resolution No. 21-04-2012 Request to Enter Into a Contract for Inspection and Plan Review Services by Ms. Camilla Moore.**

Director of Planning and Zoning, Ms. Camilla Moore, came before Mayor/Council requesting authorization to enter into a contract for inspection and plan review services, based on an RFP (Request for Proposal) previously circulated. Of the three applicants that submitted RFPs Ms. Moore advised that it is the recommendation of staff that Mayor/Council enter into an agreement with Charles Abbott Associates, Inc.

Council Members Stamps-Jones and Davis had no comments. Council Member Ruffin and Ms. Moore held a brief discussion regarding the types of services the firm offered. Mr. Rusty Reed, CEO of Charles Abbott Associates, thanked the City for providing his firm with an opportunity.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 21-04-2012. Council Member Cynthia Stamps-Jones offered the second. Resolution 21-04-2012 was adopted unanimously by a vote of 3/0.

**Resolution No. 22-04-2012 Request to Enter Into a Lease/Purchase with Physio-Control by Fire Chief B. Willis.**

Chief B. Nishiyama Willis, of the Riverdale Fire Department, made a request of Mayor/Council to enter into a lease/purchase with vendor, Physio-Control. Chief Willis described the length of time equipment had been utilized by the Fire Department, as well as the current condition of said equipment. She further requested a waiver of the competitive bidding process in the interest of having utilization of the most current lifesaving fire and rescue technology on the market. She explained that Physio-Control is a single source vendor; therefore, the equipment could not be purchased elsewhere.

Council Member Stamps-Jones expressed support of the equipment replacement and inquired about the City's ability to forgo the RFP process and enter into a direct agreement with a vendor of choice. Ms. Jessie advised that with specialized equipment the City has the authority to enter into an agreement with a vendor who is the sole provider of the specialized goods.

Council Member Davis expressed support of the entering into the agreement.

Council Member Ruffin and Chief Willis discussed the cost effect of entering into a lease/purchase agreement as opposed to a purchase agreement.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 22-04-2012. Council Member Cynthia Stamps-Jones offered the second. Resolution 22-04-2012 was adopted unanimously by a vote of 3/0.

**ORDINANCE(S): All Ordinances will be presented by the City Attorney.**

**ORDINANCE NO. 02-2012 False Alarm Ordinance  
AN ORDINANCE TO AMEND CHAPTER 34, ARTICLE I, TO CREATE SECTION 34-10, ENTITLED "ALARM SYSTEM MONITORING" OF THE CODE OF THE CITY OF RIVERDALE, GEORGIA, AS AMENDED, TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.**

City Attorney, Sharonda Boyce, explained the purpose of the ordinance: to reduce the number of false alarms to which the City has to respond. It authorizes the City to issue a citation to an offender after two warnings have been given.

No comments were made.

**Motion:** Council Member Kenny Ruffin moved to adopt Ordinance 02-2012. Council Member Cynthia Stamps-Jones offered the second. Ordinance 02-2012 was adopted unanimously by a vote of 3/0.

## **MAYOR AND COUNCIL COMMENT(S):**

### **Council Member Cynthia Stamps-Jones**

Council Member Cynthia Stamps-Jones made remarks bidding Mr. Ballard farewell and wishing him success in the future. She also acknowledged Mr. Jessie Morris for his volunteer service to the City. She also encouraged attendees to increase their involvement in civic affairs and announced the upcoming program, Golf Made Easy.

### **Council Member Davis**

Council Member Davis thanked everyone for attending and offered remarks about the positive atmosphere in and among the City.

### **Council Member Kenny Ruffin**

Council Member Kenny Ruffin gave an anecdote about drive and ambition and encouraged everyone to, "Never be satisfied." He said it is important to never become complacent.

### **Mayor Evelyn Wynn Dixon**

Mayor Evelyn Wynn-Dixon announced Jackie Robinson Day at Georgia State University as well as the county sponsored, Emergency Preparedness and Response Program. She also acknowledged the success of the recent Easter Egg Hunt and Community Yard Sale. Mayor Dixon also announced the upcoming erection of the new scoreboard.

## **ADJOURNMENT:**

Motion to adjourn by Council Member Kenny Ruffin; second offered by Council Member Stamps-Jones. The meeting adjourned at 7:51PM.