



Mayor and Council Meeting Business Session Minutes September 10, 2012 7PM

The Riverdale Mayor and City Council met on August 27, 2012 at 7:15 PM for the purpose of conducting a Special Called Business Session. The meeting was held in the Council Chambers at City Hall located at 7200 Church Street, Riverdale, Georgia 30274.

Call to Order and Welcome

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 7:15PM.

ROLL CALL:

All members of the governing body were present at the meeting at 7:15PM.

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation & Pledge was led by Chief Samuel F. Patterson, Public Safety Director.

OFFICER IN ARMS TO READ RULES OF CONDUCT:

Rules of Conduct read by Officer Larry Stevenson.

APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

The following amendments were made to the agenda:

Addition(s): Presentation Regarding the Willie Whitehead Foundation
Demetrius Givens and Willie Whitehead, Jr.

Resolution No. 53-09-2012 BB&T Deposit Account
presented by Lolita Grant, Finance Director.

Deletion(s): None.

Tabled: None.

Postponed: None.

Motion: Council Member Kenny Ruffin moved to amend and approve the agenda. Council Member Wanda Wallace moved to second the motion. The measure was approved unanimously by a vote of 4/0.

PRESENTATION(S): *No action required.*

- ❖ **Update on Atlanta Gas Light (AGL) Company Pipeline Project** by Jodie Huiet, Manager of Community Relations for AGL.

Ms. Huiet provided a public presentation regarding the Atlanta Gas Light project. She said that some of the residents would be impacted by the project so the company wanted to notify and prepare the City accordingly.

She said Atlanta Gas Light has completed pre-construction activities in the Riverdale area in preparation for the installation of several miles of the Eastside Pipeline in both Clayton and DeKalb counties. She said to ensure the continuing safety and reliability of AGL's pipeline system; older pipes are being replaced with state-of-the-art plastic and steel pipes.

Ms. Huiet announced that Construction is scheduled for late September/early October in multiple locations along the pipeline route. In Clayton County, the pipeline installation runs approximately three miles from the Riverdale AGL location near Hwy 85 in unincorporated Clayton County through the city limits of Upper Riverdale Road. She further explained that the route will cross Hwy. 138, Rountree Road, Roberts Drive and Valley Hill Road before stopping around Upper Riverdale Road near Roxbury Drive.

Ms. Huiet said the project is expected to last through the second half 2014. She said property owners had already been notified and great care would be taken in all phases of the project.

- ❖ **Special Recognition of the Jr. Explorers** by the Riverdale Mayor and Councilmembers.

The Riverdale Mayor and City Council publicly recognized Lt. Palmer, Officers Arnold and Godwin and the Riverdale Jr. Explorers. They expressed how proud they are to see the young people active and visible in the community. A certificate was awarded to all the Jr. Explorers.

- ❖ **Presentation by the RDDA** by Mike Syphoe, Executive Director of RDDA.

Mr. Syphoe provided the Mayor and Council with an update regarding the City's economic development efforts.

❖ **Presentation Regarding the Whitehead Way Sports Association by Demetrius Givens and Willie Whitehead, Jr.**

Demetrius Givens and Willie Whitehead, Jr. provided an in depth explanation of the program offered under the Whitehead Way Sports Association.

After an extension question and answer exchange between the Mayor and Council Members and the presenters, it was determined that further discussions needed to be held before the Mayor and Council could consider such a partnership.

CONSENT AGENDA:

Adoption of the August 27, 2012 Mayor and Council Official Meeting Minutes.

RESOLUTION NO. 46-07-2012 Lease of QUINT Fire Apparatus

A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL, WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE CITY MANAGER TO LEASE-PURCHASE EMERGENCY FIRE APPARATUS (QUINT); TO PROVIDE FOR SEVERABILITY AND TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

Motion: Council Member Kenny Ruffin moved the Consent Agenda for approval. Council Member Wanda Wallace moved to second the motion. The measure was approved unanimously by a vote of 4/0.

PUBLIC COMMENT: *No Cards Submitted.*

RESOLUTION(S):

Resolution No. 51-09-12 Auditing RFP Award presented by Lolita Grant, Finance Director.

A RESOLUTION OF THE RIVERDALE MAYOR & COUNCIL, ENTERING INTO THE ATTACHED CONTRACT WITH MAULDIN & JENKINS; TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY; AND TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

Lolita Grant, Finance Director, presented Resolution No. 51-09-2012. She reminded the Mayor and Council that the City's Financial Management Policies require an annual audit by a Certified Public Accountant in accordance with federal, state, GASB and GAAP regulations. She stated that the contract with the current auditor expired for fiscal year ending June 30, 2010 and was extended to fiscal year end June 30, 2011.

Ms. Grant further reminded the Mayor and Council of the RFP's that were circulated in an effort to identify professional auditing services; however, the contract was not awarded. The process took more time than expected and selecting a new auditor may have caused the City to not meet the reporting due date of December 31, 2012. Ms. Grant explained that it was determined to be in the best interest of the City to continue the services of the current auditor and reissue the RFP at a later date. She said Staff's recommendation is to enter into a contract with Mauldin & Jenkins, Certified Public Accountant, LLC, CPA Firm.

Mayor Dixon called for questions and concerns.

Councilwoman Wallace asked why the item had come back to them so late after the RFP was issued.

Ms. Grant responded that she was working on the budget, the banking RFP and several other projects. She said she had just been busy and did not have enough time to bring the matter back sooner.

Motion: Council Member Kenny Ruffin moved Resolution No. 51-09-2012. Council Member Wanda Wallace moved to second the motion. The measure was adopted unanimously by a vote of 4/0.

Resolution No. 52-09-2012 Budget Amendments presented by Lolita Grant, Finance Director.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF RIVERDALE, GEORGIA, ACCEPTING THE ATTACHED FY2011 END OF YEAR BUDGET AMENDMENTS; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Lolita Grant, Finance Director, presented Resolution No. 52-09-2012. She asked permission to amend the FY2012 Budget (see exhibit A: FY2012 Budget Amendments). She said the City's financial policies require budget amendments to be approved by resolution.

Mayor Dixon called for questions and concerns. There were none posed by the members of the governing body.

Motion: Council Member Kenny Ruffin moved Resolution No. 52-09-2012. Council Member Wanda Wallace moved to second the motion. The measure was adopted unanimously by a vote of 4/0.

Resolution No. 53-09-2012 BB&T Deposit Account presented by Lolita Grant, Finance Director.

Lolita Grant, Finance Director, presented Resolution No. 53-09-2012. She said the adoption of the resolution was necessary for the bank to open accounts and make deposits.

Mayor Dixon called for questions and concerns.

Councilwoman Wallace reminded Ms. Grant that council should receive a copy of the contract once the terms have been negotiated. She further asked Ms. Grant to clarify that the proposed resolution would not commit the city to any other services other than opening the accounts and making the deposits.

Ms. Grant confirmed in the positive.

Motion: Council Member Kenny Ruffin moved Resolution No. 53-09-2012. Council Member Wanda Wallace moved to second the motion. The measure was adopted unanimously by a vote of 4/0.

MAYOR AND COUNCIL COMMENT(S):

Council Member Wanda Wallace

Council Member Wanda Wallace thanked everyone for attending the meeting. She said she wanted her comments to be short and sweet so everyone could go home after such a long meeting.

Council Member Cynthia Stamps-Jones

Council Member Cynthia Stamps-Jones thanked everyone in attendance for coming. She publicly commended the Jr. Explorers for their professional appearance and reputation. She reiterated how proud she is to have such a presence in the City and especially during special events. Councilwoman Stamps-Jones thanked the Staff members who presented during the meeting.

Council Member Davis

Council Member Davis thanked everyone for attending. He especially thanked the Staff for doing always doing an exceptional job.

Council Member Kenny Ruffin

Council Member Kenny Ruffin said he was excited about the Blackhawks returning to Riverdale to play football. He said he was proud of how the Department of Cultural Affairs and Leisure Services managed the football games and was interested in seeing how September 29th will play out. He said the department has a huge feat in that the grand opening and Tom Joyner's Take Your Loved One to the Doctor Day are both scheduled on that day.

Mayor Evelyn Wynn Dixon

Mayor Dixon thanked everyone for attending the meeting. She announced that the City is still moving in a great direction. She also encouraged the public to attend the upcoming council sponsored events that were scheduled for this fall. She announced that there will be a 5K on November 10, a Spelling Bee on November 17th, Breakfast with Santa and a Christmas Gala on December 8th.

Mayor Dixon thanked the Jr. Explorers for their service to the community. She also thanked all of the presenters who provided information during the meeting. She announced that she and members of Staff had recently attended the home going services of Mr. Jimmy Knox, the late husband of Riverdale's former Police Chief. She asked the public to keep the Knox Family in their prayers.

ADJOURNMENT:

Motion to adjourn by Council Member Wanda Wallace; second offered by Council Member Kenny Ruffin, and after a unanimous vote, the meeting adjourned at 9PM.