



**CITY OF RIVERDALE  
MAYOR AND COUNCIL MEETING  
BUSINESS SESSION MINUTES  
OCTOBER 14, 2013 | 7:00PM**

The Riverdale Mayor and City Council met on Monday, October 14, 2013 at 7:00PM for the purpose of conducting a regular business session. The meeting was held in the Courtroom Chambers on the 1st floor at Riverdale City Hall, located at 7200 Church Street, Riverdale, GA 30274.

**CALL TO ORDER AND WELCOME**

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 7:01PM.

**ROLL CALL:**

All members of the governing body were present at the meeting, except Council Member Kenny Ruffin.

**INVOCATION/PLEDGE OF ALLEGIANCE:**

Invocation & Pledge were led by Pastor Riley, Lakewin Christian Center

**OFFICER IN ARMS TO READ RULES OF CONDUCT:**

Rules of Conduct read by Officer L. Stevenson

**APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:**

The following amendments were made to the agenda:

**Addition(s):** None.

**Deletion(s):** Presentation will not be made to Cynthia Jenkins, Executive Director for Friends of Clayton County Family Care.

Home Depot will not receive proclamation. Chief Willis will accept the "National Fire Prevention Month" proclamation.

**Tabled:** None.

**Postponed:** None.

**Motion:** Council Member Wanda Wallace moved to approve the Consent Agenda. Council Member An'cel Davis moved to second the motion. The measure was approved by a vote of 3/0



## PRESENTATION(S):

### ❖ **City of Riverdale Youth Council Swearing In Ceremony.**

Mayor Dixon acknowledged the parents of the current and new Riverdale Youth Council Members. The New members recited oath to faithfully enforce the Riverdale Youth Council by-laws and charter to the best of their ability without fear or favor. Mayor Dixon wished the members continued success in their future endeavors.

Council Member Stamps Jones thanked the parent of the old Youth Council Members for allowing their children to serve the City of Riverdale. She stressed the importance of knowing your Government from local to national level. She advised the members to have fun during their experience, and take one and teach one.

Council Member Davis congratulated the young people and their parents. There is a great reward in being part of this organization and understanding the government system – from local government to our nation’s capital. Enjoy the experience and continue to grow.

Council Member Wanda Wallace congratulated the old and new members and acknowledged their parents. She emphasized the importance of learning your local and state government. Welcome Aboard, and learn the government process.

### ❖ **Presentation of Certificate of Achievement for Excellence in Financial Reporting, presented to Lynette Batiste, Interim Director of Finance, presented by Mayor Dixon.**

Lynette Batiste was presented with certificate plaque on behalf of the Government Finance Officers Association for Excellence in Financial Reporting.

Council Member Stamps Jones thanked Ms. Batiste for her civil service to the City of Riverdale, when the City needed her to step up and take on the Interim Finance Director position. She acknowledged Ms. Batiste gracious team spirit attitude. Council Member Stamps Jones thanked Ms. Batiste for an outstanding job.

Council Member Davis thanked Ms. Batiste for taking the bulls by the horn, when the City of Riverdale needed her. Ms. Batiste and her team has done a great job.

Council Member Wallace extended her gratitude to Lynette Batiste and her team. She also acknowledged Mr. Nate Mingo (Interim City Manager) and thanked him for his assistance as well.

Mayor Dixon thanked Lynette Batiste for her commitment, outstanding work, and humble spirit.



- ❖ **Presentation of Proclamation to City of Riverdale Fire Chief Willis in Recognition of “National Fire Prevention Month”, in support of “Home Depot to The Fire Rescue” – special event held at Riverdale Home Depot Saturday, October 5, 2013.**

Mayor and Council presented Proclamation to honor Fire Services Dept. for all they do in our neighborhoods, lead by Chief N. Willis under the direction of our Public Safety Director Samuel Patterson. Saturday October 5, 2013 City of Riverdale Fire Services partnered with Home Depot Riverdale for special fire prevention program for children. Approximately 300 children participated. Chief Willis acknowledged the hard and dedicated work of her team, and thanked the community for their ongoing support.

- ❖ **Presentation of Proclamation in Recognition of Sister Empowerment’s 3<sup>rd</sup> Annual “Walk A Mile In Her Shoes 5K Walk/Run” for Domestic Violence Awareness and Breast Cancer Awareness – Saturday, October 19, 2013, presented to Veda Brown, Founder & Executive Director, presented by Mayor Dixon.**

Mayor and Council thanked Ms. Veda Brown, Founder and Executive Director for Sister’s Empowerment, for her many years of service to promote Breast Cancer Awareness and Domestic Violence Awareness. The City thanked her for giving of herself and continued partnership with the City of Riverdale.

**CONSENT AGENDA:**

**Adoption of the September 23, 2013 Mayor and Council Meeting Minutes.**

**Resolution No. 31-10-2013 Authorize Contract with Clayton County to provide pavement Striping on Bethsaida Road between Carder Court and Georgia Highway**

**A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CLAYTON COUNTY FOR PAVEMENT STRIPING SERVICES AND PROVIDING FOR AN EFFECTIVE DATE.**

**Motion:** Council Member Wanda Wallace moved to approve the Consent Agenda. Council Member An'cel Davis moved to second the motion. The measure was approved by a vote of 3/0.



**PUBLIC COMMENT(S):**

**Cathy Loving 8311 Taylor Road | Riverdale, GA 30274**

1. Pitt Bulls (dogs) in the neighbor.
2. Debris & trash in creek on Taylor Road.
3. Neighbors repairing cars outside their homes.

**Claude Tate 8459 Willows Terrace | Riverdale, GA 30274**

1. voting date on city website is not the same as voting date on street signs.
2. Questioned the polling location for the Nov. 5<sup>th</sup> General Election, inquired why voting isn't at 7200 Church St, as opposed to 6690 Church Street

**Mr. C.K. Calloway 925 N. Cumberland Circle | Riverdale, GA 30274**

1. Citizen requests some type of buffer – trees or fence, etc between the Riverdale Regional Park and his home. Citizen commented on debris and trash being littered on the grounds near his home from walkers at park. The trash has attracted rodents.

**RESOLUTION(S):**

**Resolution No. 29-10-2013 Street Sweeping Program presented by Nate Mingo, Interim City Manager**

**A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL ACCEPTING THE MOST RESPONSIVE AND QUALIFIED BIDDER TO PROVIDE STREET SWEEPING SERVICES; AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STREET SWEEPING CORPORATION OF AMERICA, INC.; TO PROVIDE FOR STREET SWEEPING SERVICES WITHIN THE CITY LIMITS; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE.**

In the 2013 Winter Retreat, Council Member Wanda Wallace and other members of the Governing Body expressed interests in having street sweeping services. Staff was directed to research and secure quotes for such services. Street Sweeping Services of America will provide cleaning services included but not limited to the removal of grass clippings, pine needles, leaves, trash and other debris in the storm gutters of City Streets. They will cover all commercial and residential areas in the City.

The cost of the proposed contract is \$23,452.00; however staff is authorized to approve extra services to this contract as required, provided however the total cost does not exceed the approved budget for street sweeping services.

**Motion:** Council Member Wanda Wallace moved to approve this resolution. Council Member An'cel Davis moved to second the motion. The measure was approved by a vote of 3/0.



**Resolution No. 30-10-2013 Purchase Target Solutions Training Program presented by Chief Willis, Fire Services.**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF RIVERDALE, GEORGIA, AUTHORIZING STAFF TO PURCHASE A MEMBERSHIP WITH TARGETSOLUTIONS ONLINE TRAINING PLATFORM LICENSE THAT INCLUDES A CUSTOMIZED WEBSITE, ADMINISTRATION TOOLS, AND APPLICATIONS; TO PROVIDE FOR AN ANNUAL TERM FOR 40 PEOPLE ON PREMIER MEMBERSHIP; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR AN EFFECTIVE DATE.**

Each State Certified Firefighter and Certified Emergency Medical Technician/Basic, Intermediate, Advance, or Paramedic is required to complete a minimum number of hours of continuing education to recertify their certifications each year. Failure to complete the training ultimately results in decertification. Certification as a Firefighter and EMT/B, I, A or P are minimum requirements of their positions of responsibilities for the City of Riverdale. In the absence of a training officer and/or training division, we experience challenges every year to meet the requirements.

Target Solutions is a computer based program that provides each member with the ability to complete training hours for the Firefighter and EMT categories. Additionally, the program helps us with the Core Competencies from the State and special operations, management and leadership skills. There is a component that allows us to report the hours to the State as well. While this program does not preclude the need for a training officer, it is a training tool and reporting tool. The information is updated continuously so we are always on the cutting edge of improved knowledge, skills, and abilities. Lastly, the better trained member is a safer and more productive member.

A one-time fee of \$1,500.00 is part of the invoice (setup, training, etc). The membership fee is \$4,360.00 and the annual maintenance fee is \$395.00. The total is \$6,255.00. This program was requested in the budget and was included in the narrative budget justification.

**Motion:** Council Member Wanda Wallace moved to approve this resolution. Council Member An'cel Davis moved to second the motion. The measure was approved by a vote of 3/0.

**PUBLIC HEARING(S):** None



**MAYOR AND COUNCIL COMMENT(S):**

**Council Member Cynthia Stamps-Jones, Ward 1**

Council Member Stamps Jones thanked everyone for attending the meeting. The City of Riverdale has a Preparatory Spelling Bee Saturday November 16, 2013 we encourage parents to sign their kids up. It's a great opportunity for students to stand in front of an audience, gain confidence, and compete on an educational/academic level.

**Council Member An'cel Davis, Ward 2**

Council Member An'cel Davis thanked everyone for their time. He stated the meeting did not get out of order, and reminded everyone that we all are passionate for what we believe in. We will work towards a resolution for Mr. Calloway and his complaint littering near his home regarding the Riverdale Regional Park. He thanked Ms. Stephanie Thomas for her service and wished her well in her endeavors.

**Council Member Wanda Wallace, Ward 3**

Council Member Wanda Wallace thanked everyone for attending tonight's meeting. She acknowledged the dedication and commitment of Ms. Veda Brown for promoting Breast Cancer Awareness. She thanked Ms. Stephanie Thomas for her years of service and contributions to the City of Riverdale as City Clerk.

**Council Member Kenny Ruffin, Ward 4**

Council Member Ruffin was not present at meeting.

**Mayor Evelyn Wynn-Dixon, At-Large**

Mayor Dixon mentioned the many wonderful events presented by the City of Riverdale in the past few weeks – including Motorcycle Rally for Breast Cancer Awareness held Saturday October 12, 2013. Mayor Dixon thanked Ms. Veda Brown for her commitment to further promote Domestic Violence Awareness and Breast Cancer Awareness. She acknowledged the seminars, 5K Run, and workshops have made a huge impact on the community. Mayor Dixon thanked Sister's Empowerment for their partnership with the City of Riverdale over the years.

Mayor Dixon asked the community to support City of Riverdale's upcoming Events:

1. Riverdale Centre's Anniversary Week: October 22-31, 2013
2. Spelling Bee - Saturday November 16, 2013

**ADJOURNMENT:** There being no further business to come before Mayor and Council, Council Member Wanda Wallace moved to adjourn the business session; second offered by Council Member An'cel Davis, and after an unanimous vote, the meeting adjourned at 7:29PM.

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