

**MAYOR & COUNCIL WORK SESSION  
MAY 12, 2014 ~ 6:00PM RIVERDALE, GEORGIA**

**A. CALL TO ORDER/WELCOME:**

**B. ROLL CALL- CITY CLERK**

<b>Attendee Name</b>	<b>Title</b>
Evelyn Wynn Dixon	Mayor, At-Large
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem
Wanda Wallace	Council Member, Ward 3
Kenneth Ruffin	Council Member, Ward 4

**C. COUNCIL PARLIAMENTARIAN TO READ RULES OF CONDUCT:**

**D. APPROVAL OF AGENDA:**

**E. CITY MANAGER'S REPORT:**

**F. UPDATE ON THE AUDIT REPORT, DON TURNER, FINANCE DIRECTOR.**

**G. OVERVIEW OF THE CITY'S STREET MAINTENANCE (POTHOLE REPAIR, ASPHALT), BENNIE ROSE, GENERAL SERVICES DIRECTOR.**

**H. DISCUSSION ON FINANCIAL MANAGEMENT SOFTWARE, DON TURNER, FINANCE DIRECTOR.**

**I. OVERVIEW OF BUDGET AMENDMENT TO THE CONFISCATED ASSETS FUND, DON TURNER, FINANCE DIRECTOR.**

**J. UPDATE ON THE PROCUREMENT CARD MANUAL & CREDIT CARD POLICY, DON TURNER, FINANCE DIRECTOR.**

**K. OVERVIEW OF HUMAN RESOURCE DEPARTMENT REORGANIZATION, J. JACKSON, HUMAN RESOURCES DIRECTOR.**

**L. OVERVIEW OF THE OFFICE OF THE CITY CLERK REORGANIZATION, SHERRY D. HENDERSON, INTERIM CITY CLERK.**

**M. OVERVIEW OF THE FLEET SERVICE MANAGER POSITION, NATHANIEL MINGO, INTERIM CITY MANAGER.**

**N. OVERVIEW OF ITEMS FOR THE NEXT MAYOR & COUNCIL MEETING .**

**Q. ADJOURNMENT.**

## MAYOR & COUNCIL BUSINESS SESSION MAY 12, 2014 ~ 7:00PM RIVERDALE, GEORGIA

A. CALL TO ORDER/WELCOME:

B. ROLL CALL:

Attendee Name	Title
Evelyn Wynn Dixon	Mayor, At-Large
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem
Wanda Wallace	Council Member, Ward 3
Kenneth Ruffin	Council Member, Ward 4

C. INVOCATION/PLEDGE OF ALLEGIANCE:

D. OFFICER IN ARMS TO READ RULES OF CONDUCT:

E. APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

F. PRESENTATION(S) (10 minute limit):

- ❖ Presentation on Riverdale Explorer Post #85, by Sgt. Foy, Riverdale Police Department.
- ❖ Presentation on Calvary Refuge (Homeless) Shelter, by Tawana Turner.

G. CONSENT AGENDA:

1. Adoption of the April 28, 2014 Mayor & Council Meeting Minutes.

H. PUBLIC COMMENT (5 minute limit): *See Blue Card for Rules of Participation.*

I. RESOLUTION(S):

2. **RESOLUTION NO. 46-05-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, APPROVING THE INSTALLATION OF STREET MAINTENANCE, FOR POT HOLE AND ASPHALT REPAIR; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Bennie Rose, General Services Director.

3. **RESOLUTION NO. 47-05-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH FINANCIAL MANAGEMENT SOFTWARE COMPANY; AND APPROVING THE INSTALLATION OF SOFTWARE; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Don Turner, Finance Director.

4. **RESOLUTION NO. 48-05-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, ADOPTING AN AMENDMENT TO THE FISCAL YEAR 2014 CONFISCATED ASSETS FUND ANNUAL BUDGET TO RECOGNIZE REVENUE COLLECTED IN EXCESS OF THE REVENUE BUDGET AND TO APPROPRIATE FUNDS TO COVER COSTS OF THE RECENT CALEA ACCREDITATION AND PURCHASE FOUR IPAD AIR TABLETS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Don Turner, Finance Director.

5. **RESOLUTION NO. 49-05-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, ADOPTING THE CITY OF RIVERDALE PROCUREMENT CARD MANUAL; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Don Turner, Finance Director

6. **RESOLUTION NO. 50-05-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, APPROVING THE CREATION OF HUMAN RESOURCE DIRECTOR AND ADD THAT POSITION TO THE CITY OF RIVERDALE PAY AND CLASSIFICATION PLAN; AND APPROVING THE RECLASSIFICATION OF HUMAN RESOURCE ASSISTANT POSITION FROM GRADE 36 TO GRADE 38; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Jacquette Jackson, Human Resources

7. **RESOLUTION NO. 51-05-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, APPROVING THE CREATION OF FLEET SERVICE MANAGER POSITION; AND ADD THIS POSITION TO THE CITY OF RIVERDALE PAY AND CLASSIFICATION PLAN; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Nathaniel Mingo, Interim City Manager

8. **RESOLUTION NO. 52-05-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, APPROVING THE CREATION OF DEPUTY CITY CLERK AND ADMINISTRATIVE ASSISTANT TO COUNCIL POSITIONS; AND ADD THESE POSITIONS TO THE CITY OF RIVERDALE PAY AND CLASSIFICATION PLAN; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Sherry D. Henderson, Interim City Clerk

9. **RESOLUTION NO. 53-05-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH IQM2 - INTELLIGENT MEETING MANAGEMENT SYSTEM; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Sherry D. Henderson, Interim City Clerk

J. MAYOR AND COUNCIL COMMENT(S):

K. ADJOURNMENT: