



SEPTEMBER 8, 2014

6:00PM Work Session

7:00PM Business Session

AGENDA

CITY OF RIVERDALE MAYOR AND COUNCIL MEETING

*Mayor
& Council*

RIVERDALE



**WELCOME TO THE MAYOR & COUNCIL
MEETING OF THE CITY OF RIVERDALE.
THIS MEETING IS OPEN TO THE PUBLIC.**

MAYOR

Dr. Evelyn Wynn-Dixon

CITY COUNCIL

Cynthia Stamps-Jones, Ward 1

An'cel Davis, Ward 2

Wanda Wallace, Ward 3

Kenneth Ruffin, Ward 4

CITY MANAGER

E. Scott Wood

CITY CLERK

Sherry D. Henderson

ASSISTANT CITY MANAGERS

Nathaniel Mingo

Camilla Moore

CITY ATTORNEY

L'Erin F. Barnes

RIVERDALE CITY HALL

7200 CHURCH STREET

RIVERDALE, GA 30274

770-909-8989

www.riverdalega.gov

**MAYOR & COUNCIL WORK SESSION
MONDAY, SEPTEMBER 8, 2014 ~ 6:00 PM RIVERDALE, GEORGIA**

- A. CALL TO ORDER/WELCOME:**
- B. ROLL CALL- CITY CLERK**

Attendee Name	Title
Evelyn Wynn Dixon	Mayor, At-Large
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem
Wanda Wallace	Council Member, Ward 3
Kenneth Ruffin	Council Member, Ward 4

- C. COUNCIL PARLIAMENTARIAN TO READ RULES OF CONDUCT:**
- D. APPROVAL OF AGENDA:**
- E. CITY MANAGER'S REPORT:**
- F. CITY ATTORNEY REPORT:**
- G. OVERVIEW ON CITY FUEL MANAGEMENT SYSTEM, RODNEY PITTS, FLEET MAINTENANCE DIRECTOR.**
- H. DISCUSSION ON ACQUIRING AND CONTRACTING A LABOR & EMPLOYMENT ATTORNEY, L'ERIN F. BARNES, CITY ATTORNEY.**
- I. DISCUSSION ON CREATION OF ADMINISTRATIVE ASSISTANT POSITION, E. SCOTT WOOD, CITY MANAGER.**
- J. OVERVIEW OF THE LIVABLE CENTERS INITIATIVE (LCI) UPDATE, ELLIS STILL, ASST. DIRECTOR OF PLANNING & ZONING.**
- K. OVERVIEW OF THE SHORT TERM WORK PLAN, ELLIS STILL, ASST. DIRECTOR OF PLANNING & ZONING.**
- L. DISCUSSION ON THE PROVISION OF THE HANDBOOK FOR MANDATORY AGE FOR RETIREMENT, L'ERIN F. BARNES, CITY ATTORNEY.**
- J. OVERVIEW OF ITEMS FOR THE NEXT MAYOR & COUNCIL MEETING.**
- K. RECESS INTO AN EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LEGAL MATTER.**
- L. ADJOURNMENT.**

NEXT MEETING OF COUNCIL: MONDAY, SEPTEMBER 22, 2014

MAYOR & COUNCIL BUSINESS SESSION
MONDAY, SEPTEMBER 8, 2014 ~ 7:00PM RIVERDALE, GEORGIA

A. CALL TO ORDER/WELCOME:

B. ROLL CALL:

Attendee Name	Title
Evelyn Wynn Dixon	Mayor, At-Large
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem
Wanda Wallace	Council Member, Ward 3
Kenneth Ruffin	Council Member, Ward 4

C. INVOCATION/PLEDGE OF ALLEGIANCE:

D. OFFICER IN ARMS TO READ RULES OF CONDUCT:

E. APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

F. CONSENT AGENDA:

1. Adoption of the August 25, 2014 Mayor & Council Meeting Minutes.
2. Adoption of the September 3, 2014 Special Called Meeting Minutes.

G. PRESENTATION(S) (10 minute limit):

- ❖ Presentation to Finance Department – Certificate of Achievement for Excellence in Financial Reporting, presented by E. Scott Wood, City Manager.
- ❖ Presentation on Fire Services H.E.R.O. Program, presented by Sgt. Rushin, Lt. Menard & Firefighter Byrd.

H. PUBLIC COMMENT (5 minute limit): *See Blue Card for Rules of Participation.*

I. RESOLUTIONS(S):

3. **RESOLUTION NO. 82-09-2014** ENTER INTO CONTRACT FOR A LABOR AND EMPLOYMENT ATTORNEY.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE APPROVAL TO ENTER INTO CONTRACT FOR A LABOR AND EMPLOYMENT ATTORNEY FOR GRIEVANCE PROCESS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by L'Erin F. Barnes, City Attorney

4. **RESOLUTION NO. 83-09-2014** CREATION OF ADMINISTRATIVE ASSISTANT POSITION.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, APPROVING THE CREATION OF ADMINISTRATIVE ASSISTANT POSITION; AND ADD THIS POSITION TO THE CITY OF RIVERDALE PAY AND CLASSIFICATION PLAN; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by E. Scott Wood, City Manager

5. **RESOLUTION NO. 84-09-2014** SUBMISSION OF CITY OF RIVERDALE LIVABLE CENTERS INITIATIVE (LCI)

A RESOLUTION OF THE RIVERDALE MAYOR & CITY COUNCIL, APPROVING THE SUBMISSION OF THE CITY OF RIVERDALE LIVABLE CENTERS INITIATIVE (LCI) UPDATE TO THE ATLANTA REGIONAL COMMISSION (ARC) AND TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by Ellis Still, Asst. Director of Planning & Zoning

6. **RESOLUTION NO. 85-09-2014** SUBMISSION OF CITY OF RIVERDALE SHORT TERM WORK PROGRAM

A RESOLUTION OF THE RIVERDALE MAYOR & CITY COUNCIL, APPROVING THE SUBMISSION OF THE CITY OF RIVERDALE SHORT-TERM WORK PROGRAM OF THE COMPREHENSIVE PLAN FOR STATE AND REGIONAL REVIEW AND TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by Ellis Still, Assistant Director of Planning & Zoning

7. **RESOLUTION NO. 86-09-2014** AMENDMENT TO HANDBOOK REGULATING MANDATORY AGE FOR RETIREMENT

A RESOLUTION OF THE RIVERDALE MAYOR & CITY COUNCIL, APPROVING THE SUBMISSION OF THE CITY OF RIVERDALE SHORT-TERM WORK PROGRAM OF THE COMPREHENSIVE PLAN FOR STATE AND REGIONAL REVIEW AND TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by L'Erin F. Barnes, City Attorney

J. MAYOR AND COUNCIL COMMENT(S):

K. ADJOURNMENT:

CITY OF RIVERDALE CALENDER OF EVENTS

- Girls Night Out Fitness Event Tuesday, Sept. 16th 6:00AM
- Women on the MOVE Summit Conference Thursday, Sept 18th 9:00AM
- 4th Annual GET FIT RIVERDALE! 5K Health & Wellness Saturday, Sept. 20th 8:00AM
- Mayor and City Council Meeting Monday, Sept. 22nd 6:00PM
- Gospel On the Green Concert Saturday, Sept. 27th 2:00PM
- Riverdale Town Center Anniversary Week October 20-31, 2014
- 3rd Annual Preparation Spelling Bee Saturday Nov. 15th 10:00AM
- Tree Lighting Concert Saturday, Dec. 6th 5:00PM

Riverdale Centre For the Arts, Business, and Leisure Services

www.riverdaleculture.com

770-909-5300

NEXT MEETING OF COUNCIL: MONDAY, SEPTEMBER 22, 2014