

# BUSINESS MINUTES

## June 9

# 2014

The Riverdale Mayor and City Council met on Monday, June 9, 2014 at 7:39M for the purpose of conducting a regular business session. The meeting was held in the Courtroom Chambers on the 1st floor at Riverdale City Hall, located at 7200 Church Street, Riverdale, GA 30274.

## City of Riverdale Mayor & Council Meeting

MAYOR

Dr. Evelyn Wynn-Dixon

CITY COUNCIL

Cynthia Stamps-Jones, Ward 1

An'cel Davis, Ward 2

Wanda Wallace, Ward 3

Kenneth Ruffin, Ward 4

INTERIM CITY MANAGER

Nathaniel Mingo

INTERIM CITY CLERK

Sherry D. Henderson

CITY ATTORNEY

L'Erin F. Barnes





**CITY OF RIVERDALE  
MAYOR AND COUNCIL MEETING  
MONDAY, JUNE 9, 2014  
BUSINESS MINUTES**

**CALL TO ORDER/WELCOME:**

Meeting was called to order at 7:39PM

**ROLL CALL:**

All members of the governing body were present at the meeting.  
Sherry D. Henderson, Interim City Clerk declared a quorum.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	Present
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	Present
Wanda Wallace	Council Member, Ward 3	Present
Kenneth Ruffin	Council Member, Ward 4	Present

**INVOCATION/PLEDGE OF ALLEGIANCE:**

Invocation & Pledge were led by Pastor Riley, Lakewin Christian Center.

**OFFICER IN ARMS TO READ RULES OF CONDUCT:**

Rules of Conduct read by Officer V. Brown.

**APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:**

The following amendments were made to the agenda:

**Addition(s):** Amend the agenda to Amend Resolution No.47-05-2014 Exhibit A- amending the Job Description and Duties of the Assistant City Manager.

**MOTION:** Council Member Wanda Wallace moved to approve the agenda with addition. Council Member An'cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

**Amend the agenda to create a 2<sup>nd</sup> Assistant City Manager position.**

**MOTION:** Council Member Wanda Wallace moved to approve the agenda with addition. Council Member An'cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

**Amend the Agenda to appoint an Assistant City Manager.**

**MOTION:** Council Member Wanda Wallace moved to approve the agenda with addition. Council Member An'cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**



**Amend the Agenda to appoint a 2<sup>nd</sup> Assistant City Manager.**

**MOTION:** Council Member Wanda Wallace moved to approve the agenda with addition. Council Member An’cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

**Amend the Agenda to provide for the first reading of the Pay Increase for Mayor & Council**

**MOTION:** Council Member Wanda Wallace moved to approve the agenda with addition. Council Member Cynthia Stamps-Jones moved to second the motion. **The measure was APPROVED by a majority of 3 votes. Council member An’cel Davis abstain from voting.**

**Amend the Agenda to authorize City Manager to apply for Dept of Justice COPS Hiring and Recovery Grant 2014**

**MOTION:** Council Member Wanda Wallace moved to approve the agenda with addition. Council Member An’cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

**Deletion(s):           None.**

**Tabled:                 None.**

**Postponed:           None.**

**PRESENTATION:**

- ❖ **Presentation of Proclamation to Mr. Lawrence “Pops” Williams, An American Hero – National Negro League Baseball, presented on behalf of Mayor and Council.**

Mayor and Council thanked Mr. Lawrence Williams for his service and encouraged citizens to increase their awareness of Mr. Lawrence “Pops” Williams and the world renowned National Negro League and their importance to American History and the sport of Baseball. Mr. Lawrence has duly earned the respect and admiration of the City of Riverdale.



**PUBLIC COMMENT (5 minute limit): See Blue Card for Rules of Participation.**

**Jessie Goree 6648 Meadowlark Drive, Riverdale, GA 404-626-2436  
RE: Selection of the City Manager position**

Ms. Goree acknowledged that she respects and know the Governing Body very well. However, she is concerned about the process concerning the selection of the City Manager. She learned an Applicant Review Committee was created, consisting of stakeholders in the community (business owners and residents) and wanted to make certain all members of the Governing Body were aware as well. She suggested to Council to take measures to ensure fairness and to avoid conflict. Ms. Goree commented on transparency and acknowledged that postings are published in the Clayton News Daily, and wanted to make certain copies of the Council Agenda are posted in City Hall for the public as well.

Ms. Goree expressed displeasure with the fact citizens can be taken into police custody, if they are unruly in a public building (City Hall). She shared with Council she’s pleased to learn the Governing Body is updating the City Charter and making proper amendments as needed.

**CONSENT AGENDA:**

**Adoption of the May 28, 2014 Mayor & Council Meeting Minutes.**

**MOTION:** Council Member Wanda Wallace moved to approve the May 28, 2014 Mayor & Council Meeting Minutes. Council Member An’cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

<b>Attendee Name</b>	<b>Title</b>	<b>VOTE</b>
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTION(S)

**RESOLUTION NO. 55-06-2014** RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NATURAL ENCLOSURES FENCE COMPANY; AND APPROVING THE INSTALLATION OF 8' BLACK VINYL FENCE AROUND FOOTBALL FIELD AND PAVILION - CONCESSION STAND, TO ADDRESS SAFETY CONCERNS AT RIVERDALE REGIONAL PARK; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Bennie Rose, Director of General Services

Mayor Dixon called for questions and concerns from the governing body. There were none.

**MOTION:** Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Resolution No. 56-06-2014** was **APPROVED** by a vote of 4/0.

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

**RESOLUTION NO. 56-06-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT(S) WITH VENDORS FOR RIVERDALE TOWN CENTER IMPROVEMENTS, PER PROJECT LIST; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Bennie Rose, Director of General Services

Mayor Dixon called for questions and concerns from the governing body. There were none.

**MOTION:** Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Resolution No. 56-06-2014** was **APPROVED** by a vote of 4/0.

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

**RESOLUTION NO. 57-06-2014** A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL TO REPEAL RESOLUTION NO. 51-05-2014; TO CREATE RESOLUTION NO. 57-06-2014; TO RECLASSIFY THE ADMINISTRATIVE CLERK POSITION TO THE POSITION OF DEPUTY CITY CLERK; TO PROVIDE FOR THE ESTABLISHMENT OF THE PAY GRADE FOR THE DEPUTY CLERK POSITION AT PAY GRADE 44; TO CREATE THE POSITION OF THE EXECUTIVE ASSISTANT TO COUNCIL POSITION; TO PROVIDE FOR THE ESTABLISHMENT OF THE PAY GRADE FOR THE EXECUTIVE ASSISTANT TO COUNCIL POSITION AT PAY GRADE 38; TO ADD THE

DEPUTY CLERK POSITION AND EXECUTIVE ASSISTANT TO COUNCIL POSITIONS TO THE PAY AND CLASSIFICATION CHART; TO AUTHORIZE THE FINANCE DIRECTOR TO AMEND THE BUDGET AND IDENTIFY AN APPROPRIATE REVENUE SOURCE; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by Sherry D. Henderson, Interim City Clerk

Mayor Dixon called for questions and concerns from the governing body. There were none.

**MOTION:** Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Resolution No. 38-04-2014** was **APPROVED** by a vote of 4/0.

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

**RESOLUTION NO. 58-06-2014** A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL ADOPTING THE 2015 FISCAL YEAR (JULY 1, 2014 - JUNE 30, 2015) ANNUAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2015 FOR EACH FUND OF CITY OF RIVERDALE; ADOPTING THE ITEMS OF ANTICIPATED FUNDING AND REVENUE SOURCES BASED ON THE ESTIMATED 2014 TAX DIGEST; AFFIRMING THAT EXPENDITURES IN EACH AGENCY MAY NOT EXCEED APPROPRIATIONS; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROHIBITING EXPENDITURES FROM EXCEEDING ANTICIPATED FUNDING SOURCES.

Presented by Don Turner, Finance Director



**MOTION:** Council Member Wanda Wallace moved to table this measure until Thursday, June 26<sup>th</sup> Council Meeting. Council Member Cynthia Stamps-Jones second the motion. **Resolution No. 58-06-2014 was TABLED by an unanimous vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

**RESOLUTION NO. 59-06-2014** A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL TO AMEND RESOLUTION NO. 47-05-2014 EXHIBIT A - AMENDING THE JOB DESCRIPTION AND DUTIES OF THE ASSISTANT CITY MANAGER; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR AN EFFECTIVE DATE.

**MOTION:** Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Resolution No. 59-06-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

**RESOLUTION NO. 60-06-2014** A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL TO CREATE A 2<sup>ND</sup> ASSISTANT CITY MANAGER POSITION ; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR AN EFFECTIVE DATE.

**Mayor Dixon called for questions and concerns from the governing body. There were none.**

**MOTION:** Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Resolution No. 60-06-2014 was APPROVED by a majority vote of 3/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	NAY

**RESOLUTION NO. 61-06-2014** A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL APPOINT THE ASSISTANT CITY MANAGER POSITION TO CAMILLA MOORE; TO PROVIDE FOR SEVERABILITY; AND PROVIDE FOR AN EFFECTIVE DATE.

**MOTION:** Council Member Wanda Wallace moved to approve the measure, to become effective immediately. Council Member An'cel Davis moved to second the motion. **Resolution No. 61-06-2014 was APPROVED by a majority vote of 3/0.**

**Mayor Dixon called for questions and concerns from the governing body. There were none.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	NAY

**RESOLUTION NO. 62-06-2014** A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZE CITY MANAGER, OR HIS DESIGNEE, TO APPLY FOR DEPT OF JUSTICE (DOJ) C.O.P.S HIRING AND RECOVERY GRANT 2014 ; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR AN EFFECTIVE DATE.

**Mayor Dixon called for questions and concerns from the governing body. There were none.**

**MOTION:** Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Resolution No. 62-06-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

**RESOLUTION NO. 63-06-2014** A RESOLUTION OF THE RIVERDALE MAYOR AND CITY COUNCIL TO APPOINT THE 2<sup>ND</sup> ASSISTANT CITY MANAGER POSITION TO NATHANIEL MINGO; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR AN EFFECTIVE DATE.

**Mayor Dixon called for questions and concerns from the governing body. There were none.**

**MOTION:** Council Member Cynthia Stamps-Jones moved to approve the measure, to become effective upon the appointment of a new city manager. Council Member An’cel Davis moved to second the motion. **Resolution No. 63-06-2014 was APPROVED by a majority vote of 3/0.**

<b>Attendee Name</b>	<b>Title</b>	<b>VOTE</b>
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	NAY

**MAYOR AND COUNCIL COMMENT(S):**

**Council Member Cynthia Stamps-Jones, Ward 1**

Council Member Stamps-Jones thanked everyone for coming out tonight. She thanked Ms. Jessie Goree for being part of the process, and attending tonight’s meeting. She thanked Mr. Lawrence “Pops” Williams and his family for attending the meeting to accept the Proclamation, on behalf of Mayor and Council.

**Council Member An’cel Davis, Ward 2**

Council Member Davis thanked Ms. Jessie Goree for sharing her opinions, and her interest and support of the governing process. He acknowledged Mr. Lawrence “Pops” Williams, and thanked him for his contributions to the sport of baseball. Council Member Davis welcomed Cailin O’Brien, the new reporter for Clayton News Daily and thanked her covering the Proclamation Presentation for Mr. Lawrence Williams. He congratulated Camilla Moore and Nathaniel Mingo on her appointment as Assistant City Managers, we look forward to great things to come from this appointment. Council Member Davis quoted Dr. Maya Angelou, “People may not remember what you did, they may not remember what you said, but they will remember how you made them feel”. He thanked everyone for attending the meeting and a safe trip home.



**Council Member Wanda Wallace, Ward 3**

Council Member Wallace stated the Clerk's Office was oversee the Applicant Review Committee to ensure transparency and maintain the integrity of the City Manager Search. She acknowledged with Nathaniel Mingo and Camilla Moore, we have two intelligent people in place to move the city forward. We are creating positions and putting individuals in place to enhance the quality of life for our citizens /taxpayers.

**Council Member Kenny Ruffin, Ward 4**

Council Member Ruffin stated he did not know about the City Manager Applicant Review Committee. He indicated a citizen informed him. He would have liked the opportunity to have suggested a citizen to be on the committee as well. Council Member Ruffin stated he does not have a problem with Mr. Nathaniel Mingo nor Camilla Moore. However, he would have liked more notice. He wasn't aware of the appointments until the Agenda amendments. He acknowledged we have a process in place for submitting items to the Clerk's Office for consideration for Meeting Agenda, and he asked Council to be mindful of the process and submit items in a timely manner.

**Mayor Evelyn Wynn-Dixon, At-Large**

Mayor Dixon thanked everyone for attending Council Meeting. She congratulated Ms. Camilla Moore and Mr. Nathaniel Mingo on their appointment as Assistant City Managers for the City of Riverdale. She shared with everyone she will be reappointed on the Georgia Municipal Association (GMA) Board of Directors. She expressed that all members of Council will attend the upcoming GMA annual conference in Savannah, and the next Mayor & Council Meeting is rescheduled for Thursday June 26, 2014.

**ADJOURNMENT:** Council Member Wanda Wallace moved to approve; second offered by Council Member An'cel Davis and with a unanimous vote of 4/0, the meeting adjourned at 9:08PM.

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