



The Riverdale Mayor and City Council met on July 14, 2014 at 6:00PM for the purpose of conducting a regular work session. The meeting was held in the conference room on the second floor at City Hall, located at 7200 Church Street, Riverdale, Georgia 30274.

CALL TO ORDER/WELCOME:

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 6:00PM

ROLL CALL- CITY CLERK

Attendee Name	Title
Evelyn Wynn Dixon	Mayor, At-Large
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem
Wanda Wallace	Council Member, Ward 3
Kenneth Ruffin	Council Member, Ward 4

COUNCIL PARLIAMENTARIAN TO READ RULES OF CONDUCT:

Council Member Cynthia Stamps-Jones read rules of conduct

APPROVAL OF AGENDA:

Agenda approved by consensus

CITY MANAGER'S REPORT:

Nate Mingo, Interim City Manager, provided the City Manager's Report;

1. Organizational Chart for City of Riverdale was provided to the Governing Body
2. Within city limits, a citizen has malaria, staff is checking with Board of Health to confirm if this can be escalated health issue for the city.
3. City Manager recently meet with the Cultural Affairs team to gauge ticket sales for the *July 19, 2014 South City Music Festival Concert. Ticket sales a low, sold approx. 600+ tickets. with low ticket sales, this concert will not be a revenue generating event. Mr. Mingo inquired if Council wanted to discuss possible cancellation of the 7/19 concert., or continue with the continue with the concert, and simply provide an outlet for a community event.

May Concert (Destined For Greatness) ----> approximate revenue loss: \$23,000.00

June Concert: \$74,221.00 Expenditures
 - \$55,472.00 Revenue generated
 \$18,749.00 Total Loss

*(*At this time, July Concert numbers are not available)*

City Attorney stated with less than a week before the show, it is not recommended to cancel the concert. It may cost the city more money.

Mayor Dixon called for questions and concerns from the governing body.

Council Member Stamps-Jones stated she trust Mr. Mingo will make the best decision for the city.

Council Member Davis stated he recommends we do not cancel the concert

Council Member Wallace stated she had no comment.

Council Member Ruffin stated the city can't continue to lose money with the concerts.

UPDATE ON THE JANITORIAL CONTRACT FOR RIVERDALE CENTRE AND RIVERDALE REGIONAL PARK CONCESSION STAND, BENNIE ROSE DIRECTOR OF GENERAL SERVICES.

Currently the Riverdale Center janitorial services are being performed by the Facilities Attendants reporting to the Department Director. Due to expanded programs requiring more intense setup procedures/requirements and increased attendance from the public for use of the Facility on a daily basis, workload is stretched to the limit. This has created an issue with achieving set goals and prioritizing schedules to service facility requirements.

Park Concession Stand and restrooms are currently being serviced by General Service & Facility Management Specialist with assistance from Community Service Workers. Due to increased public use of the Park and Ball game schedules cleaning requirements are requiring more time and dedicated procedures. Staffing with community service workers is not consistent from day to day creating issues with achieving desired results and completing scheduled jobs.

The City will have better accountability with one company providing all Janitorial Services.

Financial Impact will be \$37,370.00 per year

Staff recommends, amending the contract with Building Maintenance Services to do a dedicated professional janitorial schedule five (5) days per week (Monday-Friday), at the Riverdale Centre and three (3) days per week (Monday, Wednesday, and Friday), at the Park Concession Stand.

Mayor Dixon called for questions and concerns from the governing body.

There were none.

OVERVIEW OF THE PURCHASE OF VEHICLES, RODNEY PITTS, FLEET MAINTENANCE DIRECTOR.

Staff is requesting the purchase of three (3) new vehicles to be used by City of Riverdale employees. The request is for two (2) mid-size sedans for the Assistant City Managers and one (1) SUV for the City Manager. The quoted vehicles are: (Allan Vigil Ford) two (2) 2014 Fusions SE FWD and one (1) 2014 Escape SE FWD, (Hyundai): two (2) 2014 Sonata SE and one (1) 2014 Santa Fe Sport AWD, and (Landmark Dodge Chrysler Jeep): three (3) 2014 Journey SXT.

Staff recommends approval to purchase the two (2) 2014 Fusions SE FWD and one (1) 2014 Escape SE FWD From Allan Vigil Ford at a cost of \$69,695.00 to the City.

Mayor Dixon called for questions and concerns from the governing body

Council Member Ruffin inquired if allocated funds for (2) city vehicles or (3) city vehicles in the FY2015 Budget.

Don Turner stated we budgeted for (2) vehicles @ \$70,000.00

Council Member Wanda Wallace added it was decided the Assistant City Managers needed vehicles for city business, and for less money budgeted for (2) vehicles staff was able to secure a great price for (3) vehicles at \$69,695.00. Providing increased savings and value, with less tax payers money. she commented on the great package for vehicles with good city Miles Per Gallon (MPG).

Council Member Davis inquired about the size of the vehicles.

Mr. Rodney Pitts stated the SUV will hold 5 people and the Fusion will hold 4 people and seat lets down for additional seating

Council Member Stamps Jones inquired how will the vehicles be identified.

Mr. Pitts stated the vehicles will coded by year and city vehicle with government tag. He stated administration normally do not have city decals on the vehicles. However, if it pleases the Board he can certainly look into it.

OVERVIEW OF THE RIVERDALE COMCAST FRANCHISE AGREEMENT, ELLIS STILL, ASSISTANT DIRECTOR OF PLANNING & ZONING.

The City of Riverdale, having determined the financial, legal, and technical ability of Comcast is reasonable sufficient to provide the services, facilities, and equipment necessary to meet the current and future cable-related needs of the community, desires to enter into a Franchise Agreement with Comcast for the construction, operation, and maintenance of a Cable System on the terms and conditions set forth.

Mayor Dixon called for questions and concerns from the governing body.

Council Member Wallace asked for further clarity regarding the agreement.

With this agreement, Comcast will provide services to citizens. City of Riverdale will receive Franchise Fees, statutory up to 5%

OVERVIEW OF ITEMS FOR THE NEXT MAYOR & COUNCIL MEETING.

RECESS INTO AN EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER, JACQUETTE ACKSON, HUMAN RESOURCE MANAGER.

Executive Session

The Executive Board forged a consensus to recess into an Executive Session to discuss a personnel and legal matter. The time was 6:34PM

Adjournment

The Board reconvened into Work Session. There being no further business to come before Mayor and Council, Council Member Wanda Wallace motioned to adjourn. Council Member An'cel Davis offered the second. The time was 7:20PM.