

BUSINESS MINUTES

July 28

2014

The Riverdale Mayor and City Council met on Monday, July 28, 2014 at 7:00PM for the purpose of conducting a regular business session. The meeting was held in the Courtroom Chambers on the 1st floor at Riverdale City Hall, located at 7200 Church Street, Riverdale, GA 30274.



City of Riverdale Mayor & Council Meeting

MAYOR

Dr. Evelyn Wynn-Dixon

CITY COUNCIL

Cynthia Stamps-Jones, Ward 1
An'cel Davis, Ward 2
Wanda Wallace, Ward 3
Kenneth Ruffin, Ward 4

CITY MANAGER

E. Scott Wood

CITY CLERK

Sherry D. Henderson

ASSISTANT CITY MANAGER

Camilla Moore

ASSISTANT CITY MANAGER

Nathaniel Mingo

CITY ATTORNEY

L'Erin F. Barnes



**CITY OF RIVERDALE
MAYOR AND COUNCIL MEETING
MONDAY, JULY 28, 2014
BUSINESS MINUTES**

CALL TO ORDER/WELCOME:

Meeting was called to order at 7:40PM

ROLL CALL:

All members of the governing body were present at the meeting.
Sherry D. Henderson, Interim City Clerk declared a quorum.

Attendee Name	Title	Status
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	Present
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	Present
Wanda Wallace	Council Member, Ward 3	Present
Kenneth Ruffin	Council Member, Ward 4	Present

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation & Pledge were led by Pastor Riley, Lakewin Christian Center

OFFICER IN ARMS TO READ RULES OF CONDUCT:

Rules of Conduct read by Officer L. Stevenson

APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

The following amendments were made to the agenda:

Addition(s): Resolution 77-07-2014 appointment of City Clerk

Deletion(s): None.

Tabled: None.

Postponed: None.

MOTION: Council Member Wanda Wallace moved to approve the agenda with deletion. Council Member An'cel Davis moved to second the motion. **The agenda was APPROVED, with deletion, by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA



PRESENTATION(S) (10 minute limit):

Presentation of Back To School Drive – Saturday Aug. 2, 2014, presented to Jana Scarlett, Ready Now Auto Body and Collision.

The City of Riverdale is pleased to be a supporting partner of Now Auto Body & Collision and College Park Customs **Back to School Drive**, scheduled **Saturday, August 2, 2014** from 11AM-4PM at the Riverdale Regional Park, 904 Wilson Road, Riverdale, Georgia 30274.

We recognize that our community’s future depends on whether our children are on a pathway to become successful readers. The purpose of the **Back to School Drive** is to ensure our students are equipped and empowered with the necessary supplies to have a successful school year. Moreover, this is the city’s effort to move local students towards global educational excellence and become life-long learners. However, we can’t do it without imploring the assistance of local partners. We are requesting your support for the upcoming 2014 Back to School Drive.

Mayor and Council extended their support and appreciation to Ms. Jana Scarlett to choosing the City of Riverdale for the Back to School Drive, to ensure our youth our prepared for a successful school year.

Presentation of Southern Regional Medical Center Foundation Women Connecting Women Committee and Showcase Clayton Business Expo, presented by Beverly Kay Watson- 2014 Leadership Clayton Graduate (No Show)

CONSENT AGENDA:

Adoption of the July 14, 2014 Mayor & Council Meeting Minutes.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

PUBLIC COMMENT (5 minute limit): NONE



RESOLUTION(S):

RESOLUTION NO. 72-07-2014 RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZING CITY TO ENTER INTO AN AGREEMENT WITH HAWKEYE SECURITY DEPOT, UPTIME ELECTRIC, AND AT&T TO COMPLETE THE RIVERDALE REGIONAL PARK SECURITY CAMERA PROJECT AND ADDRESS SAFETY CONCERNS AT THE PARK; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Benny Rose, Director of General Services

Mayor Dixon called for questions and concerns from the governing body. There were none.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 72-07-2014 was APPROVED by vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTION NO. 73-07-2014 A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABLE, INC. DBA SERVICE LINE WARRANTIES OF AMERICA; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Nathaniel Mingo, Interim City Manager

Councilman Davis recently met with Mr. Lee. Zell from Utility Service Partners Inc. in reference to beginning a service line warranty program for City residents. The service will allow the residents to participate in program which will provide warranty service for the water and sewer lines going into the resident’s home. For each resident that participates the city will receive a license fee of \$1.00 for each month a Warranty shall be in force. The warranty provides \$4,000 in waterline coverage to the resident plus an additional \$500 for sidewalk cutting (if necessary) and \$4,000 in sewer line coverage plus an additional \$4,000 for public street cutting (if necessary) and no public money will be used to initiate or promote the service. The program also enlists the services of local master plumbers to perform the work

Council Member Wallace posed questioned regarding citizens availability to participate in the program.

Nathaniel Mingo stated this is a voluntary program for residents only. It's not available to the County. The warranty will cover the sewer line and/or water line for the resident. The warranty provides up to \$4,000 in coverage for repair/protection.



Council Member Ruffin acknowledged the benefit, and that the city does not incur any cost (expenditure). He appreciates the use of local city plumbers in the area. He suggested we put together a list of local certified plumbers in the area, to ensure the business stays within the community.

Council Member Wallace inquired about the signup times for enrollment.

Mr. Zell indicated there are two cycles per year.

Spring - Marketing Information is sent to citizens to address sewer line coverage (\$8)

Fall - Marketing information is sent to citizens to address the water line program. (\$6)

Total \$14/yr. Citizens do not have to pay for the entire year. They can try the program on a monthly basis, with no obligation.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 73-07-2014 was APPROVED by vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTION NO. 74-07-2014 A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL TO AUTHORIZE THE CITY TO REQUEST A GRANT OFFERED BY THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE – LOCAL SOLICITATION FUNDS IN THE AMOUNT OF \$11,291.00; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by Chief Samuel Patterson, Riverdale Police Department

Staff request Council to provide authorization to apply for a Grant offered by the Edward Byrne Memorial Justice Assistance – Local Solicitation Funds in the Amount of \$11,291.00. This local Grant is limited in terms of what the funds can be used for, the Police Department is asking for new technology which is an approved item to request. The item in question is a body camera to be worn by patrol and investigator personnel on-duty. There is no financial obligation to the City, the Grant will cover all expenses.

Mayor Dixon called for questions and concerns from the governing body. There were none.



MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 74-07-2014 was APPROVED by vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTION NO. 75-07-2014 A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, AUTHORIZE EMPLOYEE HANDBOOK CHANGES THAT CONFLICT WITH STANDARD INDUSTRY PRACTICES GOVERNING ACCRUAL TIME FOR PART-TIME AND TEMPORARY EMPLOYEES; PROVIDE FOR SEVERABILITY AND PROVIDE FOR AN EFFECTIVE DATE.

Presented by Camilla Moore, Assistant City Manager (on behalf of HR Manager, Jacquette Jackson)

Mayor Dixon called for questions and concerns from the governing body.
There were none.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 75-07-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTION NO. 76-07-2014 A RESOLUTION OF THE MAYOR & CITY COUNCIL OF THE CITY OF RIVERDALE, GEORGIA ENDING NATHANIEL MINGO TERM AS INTERIM CITY MANAGER AND APPOINTING E. SCOTT WOOD AS CITY MANAGER; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE;

Presented by L’Erin Barnes, City Attorney

Mayor Dixon called for questions and concerns from the governing body



Council Member Cynthia Stamps Jones thanked Mr. Mingo for his willingness to serve.

Council Member Davis thanked Mr. Mingo for his service and family sacrifice while serving in capacity of Interim City Manager.

Council Member Wanda Wallace thanked Mr. Nate Mingo and Karl Kelley each for their service during the city's transition. She acknowledged the office of the City Manager is not an easy job, and she appreciated their hard work and commitment.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Resolution No. 76-07-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

Judge Ronald Freeman Performed the Oath and Swearing In for Mr. E. Scott Wood as the new City Manager for the City of Riverdale.

Mr. Wood signed Oath, the document was notarized and filed in the Clerk's Office.

Statement by E. Scott Wood to the Governing Body:

"I am indebted to the Board for the privilege to serve as your City Manager. Thank you for the confidence you placed in me. With that confidence, comes integrity, reliability, and trust. I pledge to you tonight, I will do my best to meet your expectations to be fair, objective, and professional in administering and implementing the policies you've set in place for our citizens.

I've enjoyed getting to know you collectively. I now look forward getting to know each of you individually. I appreciate the communication and support of your key offices - Ms. Camilla Moore, L'Erin Barnes, and Ms. Sherry Henderson has particularly been helpful. I look forward to getting to know all of the Department Heads, and learn about their respective scopes and responsibilities. They will find me to be their strongest ally and support them when they're on course. I will be their biggest critique when they rear off course, and to our citizens - that complete the circle that makes us a community, It's always great when citizens are involved and concerned about city issues.

It doesn't matter if citizens agree or disagree with Mayor and Council on city issues. What matters is their interest and involvement in the process. I look forward to be part of this partnership and doing my part everyday in helping the City of Riverdale achieve and realize its greatness"

Mayor and Council commented and welcome Mr. E. Scott Wood as our new City Manager.



RESOLUTION NO. 77-07-2014 A RESOLUTION OF THE MAYOR & CITY COUNCIL OF THE CITY OF RIVERDALE, GEORGIA ENDING SHERRY D. HENDERSON'S TERM AS INTERIM CITY CLERK AND APPOINTING HER AS CITY CLERK; TO PROVIDE FOR COVERAGE OF THE OFFICIAL, ADMINISTRATIVE AND OTHER DUTIES AS PRESCRIBED BY THE CITY CHARTER AND CITY COUNCIL; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE;

Presented by L'Erin Barnes, City Attorney

Mayor Dixon called for questions and concerns from the governing body

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Resolution No. 77-07-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

Judge Ronald Freeman Performed the Oath and Swearing In for Ms. Sherry D. Henderson as the new City Manager for the City of Riverdale.

Ms. Sherry D. Henderson signed Oath, the document was notarized and filed in the Clerk's Office.

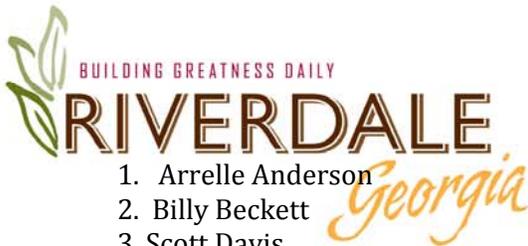
Statement by Sherry D. Henderson to the Governing Body:

"I am deeply humbled to have the support of the entire Governing Body to serve as your City Clerk. My background is in hospitality. I've always had a passion for service and helping others, and to serve within the government industry is indeed an honor. I'm humbled to serve at the pleasure of our city's lawmakers.

I absolutely love my job. I thank you all for the opportunity to serve as Interim City Clerk and afford me the opportunity to learn and grow. I learned from each of you, through our city leaders- Mr. Nate Mingo and Ms. Camilla Moore. I thank you very much for your support and your confidence in my ability to assume the responsibilities of the Clerk's Office. I commit to doing my very best and to continue to earn your trust and confidence. Thank You."

Presentation of Awards to the City Manager Applicant Review Committee

The committee consisted of invested citizens and business owners that committed their time review resumes, interview applicants to identify the top candidates for City Manager to be interviewed by Council for consideration for Riverdale's top Public Administrator position.



1. Arrelle Anderson
2. Billy Beckett
3. Scott Davis
4. Andre Glover
5. Yolanda McGhee
6. Camilla Moore
7. Beverly Patmon
8. Debra Thomas
9. Alford Wiggins

MAYOR AND COUNCIL COMMENT(S):

Council Member Cynthia Stamps-Jones, Ward 1

Council Member Stamps-Jones thanked everyone for coming out tonight. She encouraged everyone to attend the next Council Meeting (Monday, August 11, 2014). Kudos to the Cultural Affairs and Leisure Services team for your dedication and hard work. Cie Cie McGhee's team does an incredible job of offering community special events and programs. There's nothing like coming to work, and enjoying your work. We recognize that and we appreciate it.

Council Member An'cel Davis, Ward 2

Council Member Davis thanked everyone for attending the meeting. He thanked all of our leaders, Mr. Mingo, Ms. Moore, Ms. Barnes for their commitment to service. He acknowledged Ms. CieCie McGhee and Cultural Affairs staff for the tireless efforts to ensure the needs of our citizens are met. He acknowledged their hard and dedication to assure a "Job Well Done", in spite of the elements, bad weather, and other setbacks. Mr. Davis acknowledged Cie Cie McGhee's birthday.

Council Member Wanda Wallace, Ward 3

Council Member Wallace Thanked everyone for attending tonight's meeting. We are looking forward to great things to come with the appointment of Mr. E. Scott Wood as City Manager and our two Assistant City Managers, Camilla Moore and Nate Mingo. Thank You.

Council Member Kenny Ruffin, Ward 4

Council Member Ruffin thanked everyone for their time. He thanked Ms. Jana Scarlett for presenting the Back to School Drive- scheduled Sat. Aug. 2nd at the Riverdale Regional Park.

Mayor Evelyn Wynn-Dixon, At-Large

Mayor Dixon thanked everyone for attending Council Meeting. She welcomed Mr. Wood as our new City Manager. She thanked Chief Shelly for taking the time to assist a displaced person and help find shelter. He spent his own money and his efforts to go "above and beyond" are truly admirable and appreciated.

She thanked CieCie McGhee for her leadership and dedication to ensure our citizens can enjoy a nice community outlet for concerts and special events, despite weather mishaps. She commented on CieCie's inner strength to overcome setbacks and come out victorious. She commented on the Transportation Referendum that will be on the November Ballot for Clayton County, and asked for continued support. She recently attended the Georgia Legislative Black Caucus in Macon, GA on behalf of the City of Riverdale. She thanked everyone for the opportunity to serve the citizens of Riverdale.

ADJOURNMENT: Council Member Wanda Wallace moved to approve; second offered by Council Member An'cel Davis and with a unanimous vote of 4/0, the meeting adjourned at 8:53PM. Light Reception in Lobby.