

BUSINESS MINUTES

August 25 2014

The Riverdale Mayor and City Council met on Monday, August 25, 2014 at 7:00PM for the purpose of conducting a regular business session. The meeting was held in the Courtroom Chambers on the 1st floor at Riverdale City Hall, located at 7200 Church Street, Riverdale, GA 30274.



City of Riverdale Mayor & Council Meeting

MAYOR

Dr. Evelyn Wynn-Dixon

CITY COUNCIL

Cynthia Stamps-Jones, Ward 1

An'cel Davis, Ward 2

Wanda Wallace, Ward 3

Kenneth Ruffin, Ward 4

CITY MANAGER

E. Scott Wood

CITY CLERK

Sherry D. Henderson

ASSISTANT CITY MANAGERS

Camilla Moore

Nathaniel Mingo

CITY ATTORNEY

L'Erin F. Barnes



**CITY OF RIVERDALE
MAYOR AND COUNCIL MEETING
MONDAY, AUGUST 25, 2014
BUSINESS MINUTES**

CALL TO ORDER/WELCOME:

Meeting was called to order at 7:08PM

ROLL CALL:

All members of the governing body were present at the meeting.
Sherry D. Henderson, City Clerk, declared a quorum.

Attendee Name	Title	Status
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	Present
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	Present
Wanda Wallace	Council Member, Ward 3	Present
Kenneth Ruffin	Council Member, Ward 4	Present

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation & Pledge were led by Pastor Riley, Lakewin Christian Center

OFFICER IN ARMS TO READ RULES OF CONDUCT:

Rules of Conduct read by Officer L. Stevenson

APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

The following amendments were made to the agenda:

- Addition(s):**
 - Mayor & Council will recess into Executive Session, immediately after Business Session.**
 - Discussion on Parks & Recreation Department, Nathaniel Mingo, Assistant City Manager.**
 - Overview of 2014 Millage Rate, Ann Smith, Tax Collector**

Deletion(s): None.

Tabled: None.

Postponed: None.

ACTION: Council Member Wanda Wallace moved to approve the measure. Council Member An'cel Davis moved to second the motion. **Agenda was APPROVED, with additions, by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

PRESENTATIONS

❖ **Presentation of Proclamation in recognition of National Payroll Week 2014 (September 1-5, 2014) to Darlene Moses, Turner Enterprises, Inc.**

National Payroll Week – September 1-5, 2014, celebrates the hard work by America’s 156 million wage earners and the payroll professionals who pay them. Together, through the payroll withholding system, they contribute, collect, report, and deposit approximately \$1.97 trillion, or 68.9%, of the U.S. Treasury.

Mayor and Council acknowledged and thanked Ms. Moses and all Payroll Professionals for their service.

❖ **Presentation on Women on the MOVE Summit, Riverdale Centre Sept. 18, 2014 Kim McNair.**

Women on the MOVE Summit, will be held September 18, 2014 at the Riverdale Centre. This event offers one-day of learning through speakers, panel discussions and networking with industry leaders, entrepreneurs, female professionals and mentors.

This event is presented by KMP (Kim McNair Productions). KMP-Kim McNair Productions is a full service event planning and marketing firm with a wide range of resources. We help our clients achieve set goals to successfully implement their project and/ or visions.

Mayor and Council commented on the diverse group of dynamic speakers, scheduled for the Sept 18th event. The Governing Body thanked Ms. McNair for selecting City of Riverdale for this event.

❖ **Presentation on Women Connecting Women Committee (Southern Regional Medical Foundation), Beverly Kaye Watson, 2014**

Southern Regional Medical Center (SRMC) is a 331-bed full-service hospital managed by Emory Healthcare, located in Riverdale, GA. Women’s Life Center provides a full range of women’s services – from a high-risk birth to a routine mammogram – with state-of-the-art technology in a caring environment.

The Women Connecting Women program offers FREE Healthy Living Events Seminars and Workshops throughout the year. Ms. Watson is very interested in partnering with the City of Riverdale and make a collaborative effort to ensure citizens are aware of the events at the hospital.

Mayor and Council thanked Ms. Watson for her energetic presentation and acknowledged her vision is in line with the City’s goals as well.



PUBLIC COMMENT (5 minute limit): NONE

CONSENT AGENDA:

- 1. Adoption of the August 11, 2014 Mayor & Council Meeting Minutes.**

ACTION: Council Member Wanda Wallace moved to approve the August 11, 2014 Mayor & Council Meeting Minutes. Council Member An’cel Davis moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

RESOLUTIONS(S):

- 2. RESOLUTION NO. 80-08-2014 CREATION OF RECREATION DEPARTMENT.**

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL APPROVING THE CREATION OF A DIRECTOR OF RECREATION AND ADD THAT POSITION TO THE CITY OF RIVERDALE PAY AND CLASSIFICATION PLAN (PAY GRADE 44); AND APPROVING THE RECLASSIFICATION OF THE ATHLETIC COORDINATOR POSITION FROM PART-TIME POSTION TO A FULL-TIME POSITION (PAY GRADE 35); PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Nate Mingo, Assistant City Manager

The current athletic coordinator position was created as a part time position and while is functioned admirably in that capacity the program has yet to reach its full potential. There is a need at this point to create a Parks and Recreation Department for the City of Riverdale. The Department will initially consist of one Director of Parks and Recreation, and an Athletic Coordinator a Part time admin clerk may eventually be needed however we can address that issue when or if it presents itself. The department will be responsible for creating and implementing athletic and recreation programming for all the citizens of Riverdale. Once a Director is hired additional staff and or recommendations may come forward for the Council’s consideration. Programming should initially consist of:

Youth: Basketball, Baseball, Football (County), Volleyball
 Adult: Basketball, Softball, Kickball, Dodgeball, Volleyball



Financial Impact:

Director of Parks & Recreation

Grade 44: \$41,191- \$62,677 salary + benefits (New)

Athletic Coordinator

Grade 35: \$26,554- \$41,413 (Currently budgeted)

Mayor Dixon called for questions and concerns from the governing body.

Council Member Ruffin stated the Black Hawks were once a prominent sports organization in Riverdale. We currently do not have a squad for 5-6 years, because we do not have a coach. We need to have a connection within the community to identify young men to help mentor our young children and young boys. We have to give our kids direction to assist them to make good life decisions.

Council Member Wallace inquired how these (2) will two positions affect our Intergovernmental Agreement (IGA) with the County.

City Attorney Barnes stated we do not pay a fee to the County. She would like to see a revision to the IGA with the County. However, the IGA does not affect these two positions.

Council Member Davis inquired if the Director position was budgeted in the FY2015 budget.

Don Turner, Fiance Director, stated the Director position is not funded. However, the coordinator position is fund.

Council Member Davis agreed with Council Member Ruffin, we do need mentors for our youth and we must provide healthy safe outlets for our youth.

Council Member Stamps Jones inquired if the budget would need to be amended for this Director position.

Don Turner responded yes. Once someone is hired, he will come before the Board requesting approval to amend the budget and identify an appropriate revenue source to fund the position.

Council Member Stamps Jones what is the time frame to post the jobs externally. The response was 24 hours, with an open search to last 2-3 weeks to attract qualified applicants for consideration.

Mayor Dixon commented the creation of a Recreation Department was a great idea for the city and she is in full support.



ACTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 80-08-2014 was APPROVED by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An’cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

PUBLIC HEARING(S):

- RESOLUTION NO. 81-08-2014** ADOPTION OF 2014 PROPERTY TAX MILLAGE RATE AT 9.98 MILLS.

RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL, OFFICIALLY SETTING THE 2014 PROPERTY TAX MILLAGE RATE AT 9.98 MILLS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Presented by Ann Smith, Tax Collector

Ann Smith presented this measure requesting adoption of 2014 property tax millage rate.

Mayor Dixon called for questions and concerns from the governing body.

Council Member Ruffin inquired about the Tax Digest.

Ann Smith stated she does not have the final digest at this time. However, our digest does not change. It will only affect the County’s digest.

City Attorney Barnes stated she wasn’t sure if the information presented for the Board’s consideration was updated correctly.

City Attorney, L’Erin Barnes, recommended the Governing Body **TABLE** the measure, until the September 8, 2014 Council Meeting, pending further discussion.

ACTION: Council Member Wanda Wallace moved to **TABLE** the measure, until the September 8, 2014 Mayor and Council Meeting. Council Member An’cel Davis moved to second the motion. **Resolution No. 81-08-2014 was TABLED (UNTIL 9/8/2014), by a vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	YEA
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	YEA
Wanda Wallace	Council Member, Ward 3	YEA
Kenneth Ruffin	Council Member, Ward 4	YEA

MAYOR AND COUNCIL COMMENT(S): No Action Required.

Council Member Cynthia Stamps-Jones, Ward 1

Council Member Stamps Jones thanked everyone for coming out, she reminded everyone of the next Council Meeting scheduled September 8, 2014. She thanked Kim McNair and Beverly Kay Watson for their presentations.

Council Member An'cel Davis, Ward 2

Council Member An'cel Davis thanked everyone for attending the meeting. He stated him and City Manager, E. Scott Wood, recently met with Sheriff Victor Hill and took a tour of the Clayton County Jail. Sheriff Victor Hill is truly working to rehabilitate the inmates. He asked everyone to keep Pastor Riley lifted in our thoughts, as he and his family endure another personal lost.

Council Member Wanda Wallace, Ward 3

Council Member Wanda Wallace thanked everyone for their time. She acknowledged Ms. Kim McNair and Ms. Beverly Kay Watson for coming out tonight and speak on their upcoming programs. She stated their entrepreneurship was inspiring. She looked forward to seeing everyone at the upcoming Mon, Sept 8th Council Meeting.

Council Member Kenny Ruffin, Ward 4

Council Member Ruffin acknowledged Pastor Riley. He stated Pastor Riley is a pillar of the community and hearts go out to him during his time of sorrow and grieving, with the recent passing of his sister and niece.

Council Member Ruffin supports to the creation of the Recreation Department and looks forward to new developments as we continue to mentor our youth and further develop our sports program.



Mayor Evelyn Wynn-Dixon, At-Large

Mayor Dixon thanked everyone for attending tonight's meeting. She stated we have several mentoring programs in the community. She acknowledged, unfortunately, people may not know what's available to them.

She mentioned Governor Nathan Deal's recent visit to the City of Riverdale to speak at Utopian Academy for the Arts Charter School (8/21/2014). She thanked Kim McNair and Beverly Kay Watson for their time this evening, and stated she looks forward to speaking at the upcoming Women on the MOVE Summit, Sept 18th at the Riverdale Centre.

Mayor Dixon encouraged everyone to attend the last "Cool Down" Concert for the year, scheduled Thursday Aug. 28th and the city's Seafood & Music Festival, scheduled Saturday Aug. 30th. The 4th Annual Get Fit Riverdale 5K is scheduled, Saturday Sept 22nd

RECESS INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LEGAL MATTER:

There being no further business to come before Mayor and Council, Council Member Wanda Wallace moved to recess into Executive Session. Council Member An'cel Davis moved to second the motion. The time was 8:10pm

Attendee Name	Title	Status
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian	Present
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem	Present
Wanda Wallace	Council Member, Ward 3	Present
Kenneth Ruffin	Council Member, Ward 4	Absent

RECONVENE INTO BUSINESS SESSION: There being no further business to come before Mayor and Council, Council Member Wanda Wallace moved to reconvene into Business Session. Council Member An'cel Davis moved to second the motion. The time was 8:50pm

ADJOURNMENT: There being no further business to come before Mayor and Council, Council Member Wanda Wallace moved to adjourn Business Session. Council Member An'cel Davis moved to second the motion. The time was 8:50pm

Minutes Approved:

Evelyn Wynn-Dixon, Mayor

Attested By:

Sherry D. Henderson, City Clerk