



NOVEMBER 24, 2014

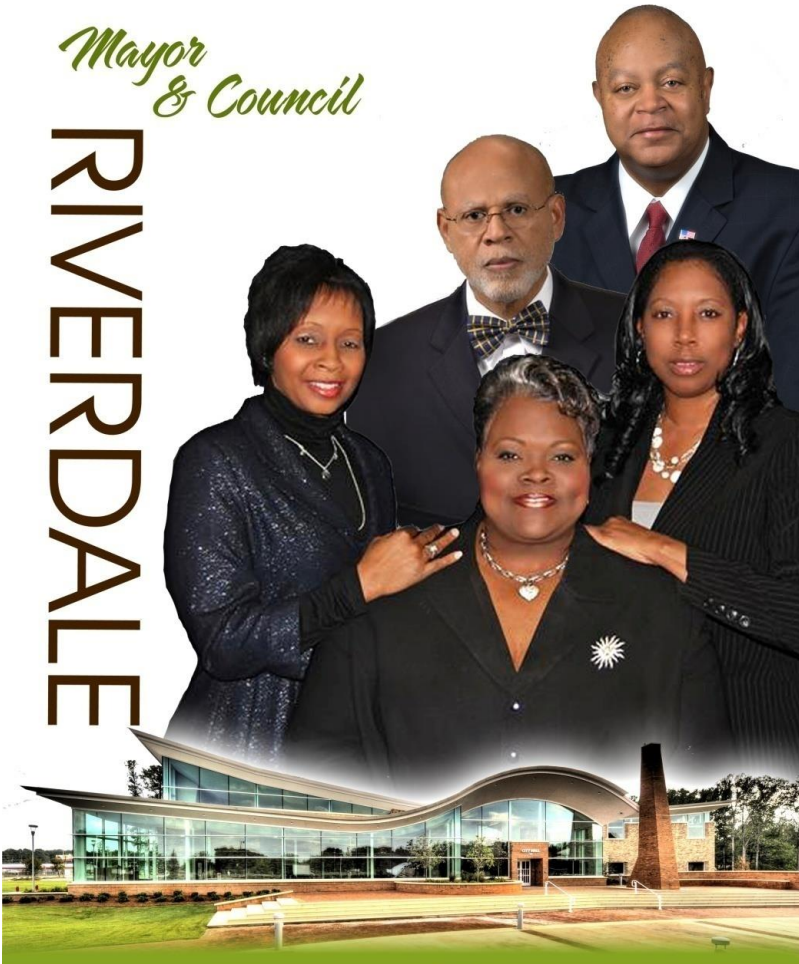
5:30PM Work Session
7:00PM Business Session

AGENDA

CITY OF RIVERDALE MAYOR AND COUNCIL MEETING

*Mayor
& Council*

RIVERDALE



MAYOR

Dr. Evelyn Wynn-Dixon

CITY COUNCIL

Cynthia Stamps-Jones, Ward 1
An'cel Davis, Ward 2
Wanda Wallace, Ward 3
Kenneth Ruffin, Ward 4

CITY MANAGER

E. Scott Wood

CITY CLERK

Sherry D. Henderson

ASSISTANT CITY MANAGERS

Camilla Moore
Nate Mingo

CITY ATTORNEY

L'Erin F. Barnes

**RIVERDALE CITY HALL
7200 CHURCH STREET
RIVERDALE, GA 30274
770-909-8989**

**WELCOME TO THE MAYOR & COUNCIL
MEETING OF THE CITY OF RIVERDALE.
THIS MEETING IS OPEN TO THE PUBLIC.**

www.riverdalega.gov

**MAYOR & COUNCIL WORK SESSION
MONDAY, NOVEMBER 24, 2014 ~ 5:30 PM RIVERDALE, GEORGIA**

A. CALL TO ORDER/WELCOME:

B. ROLL CALL- CITY CLERK

Attendee Name	Title
Evelyn Wynn Dixon	Mayor, At-Large
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem
Wanda Wallace	Council Member, Ward 3
Kenneth Ruffin	Council Member, Ward 4

C. COUNCIL PARLIAMENTARIAN TO READ RULES OF CONDUCT:

D. APPROVAL OF AGENDA:

E. CITY MANAGER'S REPORT:

F. CITY ATTORNEY REPORT:

G. UPDATE ON ANNEXATION OF AREA 9 (HWY 85 AND ROUNDTREE ROAD), CAMILLA MOORE, ASST. CITY MANGER/DIRECTOR OF PLANNING & ZONING.

H. OVERVIEW OF DONATION OF PROPERTY TO THE CITY (PINEVIEW TERRACE), CAMILLA MOORE, ASST CITY MANAGER/ DIRECTOR OF PLANNING & ZONING.

I. UPDATE ON MULTI-FMAILY APARTMENT HOMES COALITION, CAMILLA MOORE, ASST. CITY MANAGER/DIRECTOR OF PLANNING & ZONING.

J. UPDATE ON HOMEOWNERS ASSOCIATION, CAMILLA MOORE, ASST. CITY MGR.

K. UPDATE ON TATTOO ORDINANCE, CAMILLA MOORE, ASST CITY MANAGER/DIRECTOR OF PLANNING & ZONING.

L. OVERVIEW ON PETITION NO. 2014Z-0001 - LAKEWIN CHRISTIAN CENTER, CAMILLA MOORE, ASST CITY MGR/DIRECTOR OF PLANNING AND ZONING.

M. DISCUSSION ON CIVIL SERVICE BOARD MANUAL, L'ERIN F. BARNES, CITY ATTORNEY.

N. DISCUSSION ON INTERNAL GRIEVANCE POLICY, L'ERIN F. BARNES, CITY ATTORNEY.

O. DISCUSSION TO REPEAL ASST CITY MGR POSITION(S) AND RE-CREATE ASST. CITY MANAGER POSITION(S), L'ERIN F. BARNES, CITY ATTORNEY.

P. DISCUSSION ON CITY OF RIVERDALE HIPPA POLICY, L'ERIN F. BARNES, CITY ATTORNEY.

Q. DISCUSSION ON HUMAN RESOURCE ACT, L'ERIN F. BARNES, CITY ATTORNEY.

R. OVERVIEW OF ITEMS FOR NEXT COUNCIL MEETING.

S. RECESS INTO AN EXECUTIVE SESSION TO DISCUSS LEGAL & PERSONNEL MATTER.

EXECUTIVE SESSION (Exemptions to the Georgia Open Meetings Act)

- a. Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege as provided in Georgia Code section 50-14-21(1) and 50-14-3(b)(1)(A).
- b. Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property as provided in Georgia Code section 50-14-3(b)(1)(B).
- c. Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate as provided in Georgia Code section 50-14-3(b)(1)(C).
- d. Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote as provided in Georgia Code section 50-14-3(b)(1)(D).
- e. Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote as provided in Georgia Code Section 50-14-3(b)(1)(E).
- f. Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2).
- g. Meeting to interview one or more applicants for the position of the executive head of an agency as provided in Georgia Code section 50-14-3(b)(2).
- h. Pursuant to the attorney-client privilege as provided by Georgia Code section 50-14-21(1), a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved and the matter discussed was [identify the matter but not the substance of the discussion].
- i. Staff meeting held for investigative purposes under duties or responsibilities imposed by law as provided by Georgia Code section 50-14-3(a)(1).

T. ADJOURNMENT.



Sherry D. Henderson, City Clerk
Tele: 770-909-5385
Fax: 770-909-8854
shenderson@riverdalega.gov

**MAYOR & COUNCIL BUSINESS SESSION
MONDAY, NOVEMBER 24, 2014 ~ 7:00PM RIVERDALE, GEORGIA**

A. CALL TO ORDER/WELCOME:

B. ROLL CALL:

Attendee Name	Title
Evelyn Wynn Dixon	Mayor, At-Large
Cynthia Stamps Jones	Council Member, Ward 1 Parliamentarian
An'cel Davis	Council Member, Ward 2 Mayor Pro-Tem
Wanda Wallace	Council Member, Ward 3
Kenneth Ruffin	Council Member, Ward 4

C. INVOCATION/PLEDGE OF ALLEGIANCE:

D. OFFICER IN ARMS TO READ RULES OF CONDUCT:

E. APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

F. PRESENTATION(S): (10 minute limit)

- ❖ Presentation on "Toys for Tots" Holiday Campaign. Presented by Firefighter Patrick Gutierrez, Riverdale Fire Services.

G. CONSENT AGENDA:

- Adoption of the November 10, 2014 Mayor & Council Meeting Minutes.

H. PUBLIC COMMENT (5 minute limit): See Blue Card for Rules of Participation.

I. RESOLUTION(S):

- RESOLUTION NO. 96-11-2014** TO ADOPT THE CIVIL SERVICE BOARD MANUAL.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL TO ADOPT THE CIVIL SERVICE BOARD MANUAL; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL OTHER CONFLICTING MANUALS OR POLICES; TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by L'Erin F. Barnes, City Attorney

- RESOLUTION NO. 97-11-2014** TO ADOPT THE INTERNAL GRIEVANCE POLICY.

A RESOLUTION OF THE CITY OF RIVERDALE'S MAYOR AND COUNCIL TO ADOPT THE INTERNAL GRIEVANCE POLICY; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL OTHER CONFLICTING MANUALS OR POLICIES; TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by L'Erin F. Barnes, City Attorney

4. **RESOLUTION NO. 98-11-2014** TO REPEAL ASSISTANT CITY MANAGER POSITION AND RE-CREATE THE ASSISTANT CITY MANAGER POSITION.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE REPEAL OF RESOLUTION NOS. 54-05-2014, 59-06-2014, 60-06-2014, 61-06-2014 AND 63-06-2014; TO RECREATE THE POSITION OF AN ASSISTANT CITY MANAGER; TO PROVIDE FOR A JOB DESCRIPTION OF THE ASSISTANT CITY MANAGER POSITION; TO FIX A SALARY FOR THE ASSISTANT CITY MANAGER POSITION; TO ADD POSITION TO THE CITY OF RIVERDALE PAY AND CLASSIFICATION PLAN AND ORGANIZATIONAL CHART; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL CONFLICTING RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by L'Erin F. Barnes, City Attorney

5. **RESOLUTION NO. 99-11-2014** TO REPEAL SECOND ASSISTANT CITY MANAGER POSITION AND RE-CREATE THE SECOND ASSISTANT CITY MANAGER POSITION.

A RESOLUTION OF THE CITY OF RIVERDALE MAYOR AND CITY COUNCIL AUTHORIZING THE REPEAL OF RESOLUTION NOS. 54-05-2014, 59-06-2014, 60-06-2014, 61-06-2014 AND 63-06-2014; TO RECREATE THE POSITION OF A SECOND ASSISTANT CITY MANAGER; TO PROVIDE FOR A JOB DESCRIPTION OF THE SECOND ASSISTANT CITY MANAGER POSITION; TO FIX A SALARY FOR THE SECOND ASSISTANT CITY MANAGER POSITION; TO ADD THE SECOND ASSISTANT CITY MANAGER POSITION TO THE CITY OF RIVERDALE PAY AND CLASSIFICATION PLAN AND ORGANIZATIONAL CHART; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL CONFLICTING RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by L'Erin F. Barnes, City Attorney

6. **RESOLUTION NO. 100-11-2014** TO ADOPT HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT POLICY (HIPPA).

A RESOLUTION OF THE CITY OF RIVERDALE'S MAYOR AND COUNCIL TO ADOPT THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT POLICY; TO PROVIDE FOR SEVERABILITY; TO REPEAL ALL OTHER CONFLICTING MANUALS OR POLICIES; TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by L'Erin F. Barnes, City Attorney.

J. ORDINANCE(S):

7. **ORDINANCE NO. 09-2014** AN ORDINANCE TO AMEND CHAPTER 54, SECTION 54-1, TO CREATE A HUMAN RESOURCES ACT.

AN ORDINANCE OF THE CITY OF RIVERDALE'S MAYOR AND COUNCIL AMENDING CHAPTER 54 SECTION 54-1; TO CREATE A HUMAN RESOURCES ACT; TO ADDRESS THE CITY'S MERIT SYSTEM AND AT-WILL EMPLOYMENT FOR POSITIONS FILLED AFTER JUNE 26, 2014; TO PROVIDE FOR SEVERABILITY; TO REPEAL ANY CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE.

Presented by L'Erin F. Barnes, City Attorney.

K. PUBLIC HEARING(S)

8. PETITION NO. 2014Z-0001 (ZONING) LAKEWIN CHRISTIAN CENTER CHARTER SCHOOL.

Petitioner, Harry J. Riley, request to allow Lakewin Christian Center to rezone their property located at 812, 828, 856 King Road from R-4 Single-Family Residential and 6487, 6479, 6473 Church Street from C-2 General Commercial to O-1 Office Institutional for the construction of a public charter school.

Presented by Camilla Moore, Asst. City Mgr./Director of Planning & Zoning.

L. UPDATE FROM CLERK'S OFFICE:

M. MAYOR AND COUNCIL COMMENT(S):

N. ADJOURNMENT:

CITY OF RIVERDALE UPCOMING COUNCIL MEETINGS:

Pursuant to Sec. 2-26. Meeting schedule of the City Charter, the City Council shall meet on the second and fourth Monday of each month at 6:00PM (Work Session) and at 7:00PM (Business Session).

- Mayor & Council Meeting Monday Dec. 8, 2014 6PM
- Mayor & Council Meeting Monday Dec. 22, 2014 6PM
- Mayor & Council Meeting Monday Jan. 12, 2015 6PM
- Mayor & Council Meeting Monday Jan. 26, 2015 6PM

CITY OF RIVERDALE UPCOMING EVENTS:

- Bread Basket/ Thanksgiving Drive Now -
- Toys for Tots Christmas Drive Now -
- Holiday Tree Lighting Concert Saturday Dec. 6, 2014 5PM

CLOSED FOR HOLIDAYS

- Nov 27 - Nov. 28 City Hall and Admin. Offices Closed in National Observance of Thanksgiving
- Dec 24- Dec. 25 City Hall and Administrative Offices Closed in National Observance of Christmas