



**MAYOR & COUNCIL WORK SESSION
MONDAY, MARCH 23, 2015 ~ 6:00 PM RIVERDALE, GEORGIA
MEETING MINUTES**

CALL TO ORDER/WELCOME:

ROLL CALL- CITY CLERK

Attendee Name	Title	Status
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1	Present
An'cel Davis	Council Member, Ward 2	Present
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	Present
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	Present

RULES OF CONDUCT:

APPROVAL OF AGENDA:

Executive Session added to the Agenda to discuss a legal matter. Agenda approved by consensus.

CITY MANAGER'S REPORT:

City Manager prepared and presented by E. Scott Wood (Written report was provided to the Executive Board in advance).

Highway 85 project is currently on schedule. We will receive quotes to survey land. We are unable to discuss development of the land until we know what we have, therefore a survey is needed of the open field adjacent to the amphitheater.

Council Member Stamps thought we already had a survey done. City Manager Wood stated that the documents and papers are in the Riverdale Downtown Development Authority office, and currently unobtainable. Therefore, a new survey will be done.

Mayor Dixon commented that the City of Riverdale has been getting paid off of TAD (Tax Allocation District) since 2007. Council Member Ruffin added there is documentation on Tax payouts.

Ms. Camilla Moore, Director of Planning & Zoning, sated this is our 8th year of existence with TAD and we are not compliant. Our options are to become compliant, or dissolve TAD.

Ms. Moore stated there should be legal documents at Riverdale City hall, she requested the Clerk's Office to further research info.

CITY ATTORNEY REPORT:

City Attorney provided a report, Ms. Barnes is currently working with Chief Spivey to ensure MARTA Police and City of Riverdale Police work in tandem to ensure Public Safety. We may need to introduce new ordinances, to govern behavior regarding MARTA property. Attorney Barnes will prepare draft samples for City Manager to review. She has reached out to Clayton County regarding 2015 Election Services. Attorney Barnes is still trying to get estimated cost for the election services. If we are unable to move forward with County managing the 2015 Election, we have two options train the new Clerk to handle the election or hire an outside person/company to manage the Nov. 2015 Election.

UPDATE ON MARTA SHELTERS BUS ROUTE (PERMITTING), CAMILLA MOORE, DIRECTOR OF PLANNING AND ZONING.

Camilla Moore presented, we are currently feedback from MARTA, to ensure we are ADA compliant

To date, MARTA has currently obtained permitting for four (4) bus shelters as a part of Phase I for a total of \$2,445.00; which includes Plan Reviews, building permits, and electrical permits.

The City has advised MARTA that only “permitting fees” will be waived going forward.

BUS SHELTERS

- Church Street – Under construction, completion anticipated March 20, 2015
- Lamar Hutcheson Pkwy – signage installed only
- Hwy 85 @ Allen Drive – pad formed, pouring the week of March 23, 2015
- Hwy 85 @ Bethsaida Road – pad formed, pouring the week of March 23, 2015

Revenue sharing arrangements have been presented to legal Counsel for review.

Council Member Wallace added she does not think the city should incur the cost of trash pickup for MARTA.

UPDATE ON PROPERTY TEXT AMENDMENT, CAMILLA MOORE, DIRECTOR OF PLANNING AND ZONING.

The City of Riverdale staff recommends the adoption of appendices of the State of Georgia Minimum Standard Construction Codes to provide for the more full enforcement of said codes.

The City of Riverdale staff recommends the adoption of text amendments to Chapter 18, Building and Building Regulations, for the clarification of administrative policies related to the enforcement of the State of Georgia Minimum Construction Codes as adopted by the City of Riverdale.

The City of Riverdale staff recommends the adoption of text amendments to the adopted City of Riverdale Property Maintenance Code to provide for:

1. The location and use of charitable donation bins and similar accessory structures.
2. Provide consistency between the property maintenance ordinance and the City's sanitation ordinance,
3. Clarify appeal procedures,
4. Provide for the creation of a Multi-family, Hotel, Motel and Lodging development inspection process and related fees
5. Provide for a standard method of indoor and outdoor tire storage.
6. Provide for other policies and procedures related to the enforcement of the City of Riverdale Property Maintenance Codes.

RECESS INTO EXECUTIVE SESSION:

Mayor and Council recessed into a closed Executive Session to discuss a legal matter. The time was 6:43PM.

RECONVENE INTO WORK SESSION: Council Member Wallace motioned to reconvene into Work Session, Council Kenny Ruffin offered the second. The time was 7:06PM.

ADJOURN: There being no further business to come before Mayor and Council, Council Member Wanda Wallace motioned to adjourn. Council Member Kenny Ruffin offered the second. The time was 7:07PM.