



**CITY OF RIVERDALE, GA
MAYOR & COUNCIL
WORK SESSION MEETING MINUTES
JUNE 8, 2015 | 6:00 PM**

The Honorable Mayor Evelyn Wynn Dixon,

The Honorable Cynthia Stamps-Jones
The Honorable Wanda Wallace

The Honorable An’cel Davis
The Honorable Kenneth Ruffin

City Manager:
City Clerk:
City Attorney:

E. Scott Wood
Sylvia Vaughan
L’Erin Barnes

- 1. CALL TO ORDER/WELCOME: Honorable Evelyn Wynn Dixon.**
- 2. ROLL CALL- CITY CLERK:** All Members of Council were present which constituted a quorum.

Attendee Name	Title	Status
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1	Present
An’cel Davis	Council Member, Ward 2	Present
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	Present
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	Present

3. APPROVAL OF AGENDA:

There was a consensus to approve the agenda with one addition; add an Executive Session following the Work Session Meeting. Council Member Ruffin provided the second. **The motion carried.**

4. CITY MANAGER’S REPORT, E. SCOTT WOOD:

City Manager’s Report was prepared and presented by E. Scott Wood (A written report was provided to the Executive Board in advance).

City Manager Scott Wood spoke about a 30-day trial basis of a robo dialer system for Court Services and said he hopes it will begin during the week of June 15, 2015. He went on to speak about the Events at Riverdale Culture Center. He stated that movie night was hosted by Cultural



Affairs last Friday, May 5, 2015. He announced there will be a Blues and Barbecue Event this Thursday, June 18, 2015 from 6:00 p.m. until 9:00 p.m. and Fun Friday starts from 10:00a.m. until 1:00 p.m. next week June 19, 2015. He also announced that boxing for young adults will be Saturday, June 20, 2015. Mr. Wood stated he was proud to announce that the City of Riverdale received \$5,150.00 for the playground equipment and he hopes the basketball goals will be sold to a local church.

Council Questions:

Council Member Davis inquired about the contingency plan for the handicap and disabled. Mr. Wood stated he was waiting on a survey the will enable the City to bid on the project.

5. CITY ATTORNEY REPORT, L'ERIN F. BARNES:

Attorney Barnes asked if the board would contact her about the dates of availability regarding any comments for the employee handbook.

6. REVISED ATTENDENCE POLICY TO ADDRESS WHAT HAPPENS IF A COUNCIL MEMBER DOES NOT STAY THE ENTIRE MEETING OR JUST STAYS FOR THE WORKSESSION AND NOT THE BUSINESS SESSION:

Attorney Barnes gave an overview of the revised Attendance Policy. She stated that the Business Session is the only Meeting that is counted and the Attendance Policy will change the penalty section. Those changes consist of the following penalties:

- 1). A possible reduction in salary
- 2). Abuse of power, which means the Council Member would be subject to impeachment proceedings according to Section 6 of the City Charter.
- 3). Ethics complaint

Council Member Ruffin asked what happens if a Council Member arrived late. Attorney Barnes stated it would be made know by the clerk that a Council Member arrived late.

7. VOLUNTEER POLICIES (FOR STAFF AND ELECTED OFFICIALS):

Attorney Barnes stated there was a concern about court ordered community service being included in the Volunteer policy. Presently, there is a program in place with court services to allow the probation department to monitor those individuals with community services. Therefore, Attorney Barnes recommends that the court ordered community service will not be included in the Volunteer Policy. Attorney Barnes also spoke about adherence to rules on page 4 of the volunteer policy. She stated that if an individual is unauthorized to be on city property the Chief of Police could ask that individual to leave the premises.



Council Questions:

Council Member Stamps Jones asked what does unauthorized mean. Attorney Barnes stated if an individual is not a documented volunteer, they would not be able to be in a secured area of the City premises. She explained that Chief Willis and Chief Spivey provide waivers for their departmental volunteers.

8. ETHICS COMPLAINT REQUESTED BY COUNCIL MEMBER CYNTHIA STAMPS JONES:

Council Member Stamps Jones requested to remove the ethics complaint from the agenda and reschedule it for a later date.

8. ETHICS COMPLAINT BY MICHELLE BRUCE

This item was discussed after executive session.

9. ADJOURNMENT INTO EXECUTIVE SESSION:

Council Member Wallace made a motion to adjourn the meeting and go into executive session to discuss a legal matter with Council Member Ruffin providing the second. **The motion carried.**

10. RECONVENE INTO WORK SESSION AND ADJOURN:

Council Member Wallace made a motion to reconvene the meeting and adjourn at 7:15, Council Member Ruffin proved the second. **The motion carried.**

WHEN AN EXECUTIVE SESSION IS REQUIRED, ONE WILL BE CALLED FOR THE FOLLOWING ISSUES: 1) PERSONNEL, 2) LITIGATION OR 3) REAL ESTATE

Evelyn Wynn Dixon, Mayor

Sylvia Vaughan, City Clerk