

CITY OF RIVERDALE MAYOR AND COUNCIL  
WORK SESSION ACTION MINUTES  
JUNE 12, 2017 | 6:00PM

CITY OF RIVERDALE MAYOR AND COUNCIL MEETING JUNE 12, 2017

*Mayor  
& Council*

RIVERDALE



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**BUILDING GREATNESS DAILY**

**MAYOR**

Dr. Evelyn Wynn-Dixon

**CITY COUNCIL**

Cynthia Stamps-Jones, Ward 1

An'cel Davis, Ward 2

Wanda Wallace, Ward 3

Kenneth Ruffin, Ward 4

**CITY MANAGER**

E. Scott Wood

**CITY ATTORNEY**

L'Erin Barnes Wiggins

**CITY CLERK**

Sylvia Vaughan

RIVERDALE CITY HALL

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WELCOME TO THE MAYOR & COUNCIL  
MEETING OF THE CITY OF RIVERDALE  
THIS MEETING IS OPEN TO THE PUBLIC



**CITY OF RIVERDALE  
MAYOR AND COUNCIL  
WORK SESSION ACTION MINUTES  
MONDAY, JUNE 12, 2017 | 6:03PM**

The Honorable Mayor Evelyn Wynn-Dixon

The Honorable Cynthia Stamps-Jones  
The Honorable Wanda Wallace

The Honorable An’cel Davis  
The Honorable Kenneth Ruffin

City Manager:  
City Clerk:  
City Attorney:

E. Scott Wood  
Sylvia Vaughan  
L’Erin Barnes Wiggins

1. **CALL TO ORDER/WELCOME:** The Honorable Mayor Evelyn Wynn-Dixon.
2. **ROLL CALL-CITY CLERK:** All Members of Council were present which constituted a quorum.

Attendee’s Name	Title	Absent	Present
Evelyn Wynn-Dixon	Mayor, At-Large		<b>x</b>
Cynthia Stamps-Jones	Council Member, Ward 1		<b>x</b>
An’cel Davis	Council Member, Ward 2		<b>x</b>
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem		<b>x</b>
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian		<b>x</b>

**3. APPROVAL OF THE AGENDA:**

A consensus was made by the Board to approve the agenda as presented.

**4. CITY MANAGER’S REPORT:** E. SCOTT WOOD (A written report was provided in advance to the Board).

City Manager E. Scott Wood stated that his report was provided in advance to the Board and asked if there were any questions.

**Council Questions:**

Council Member Davis asked about the status of the Taylor Sidewalk Project. Mr. Wood responded that he was waiting for Clayton County to install a drainage pipe.

Council Member Ruffin spoke about the Hope Project. He stated that he has been working with City Staff and Pastor Dallas Wilson to obtain a Kaboom grant. Council Member Ruffin explained that grant will require a 10% match or donation.

**5. CITY ATTORNEY’S REPORT: L’ERIN BARNES WIGGINS**

City Attorney L’Erin Wiggins provided an overview of the following items:

1. FAA - appeal still pending; compliance date December 2017
2. Election 2017 - HB 548 (Wards 1 and 3). Met with Clayton County Election Superintendent regarding new fees, advance voting and moving voting location.
3. Code Court - Villages on the River; Willie Watkins
4. Planning Commission - next meeting June 15, 2017
5. Board of Zoning Appeals – June 14, 2017
6. SDS Training - June 14, 2017
7. Shelly - a new attorney has been assigned
8. Met with Cultural Affairs to review all contracts used for their operations
9. Quiet titles and Fifas - multiple addresses ( 6620 stark Court, 539 Lance, 6568 Voyles)
10. WC hearing - August 7, 2017
11. Open Records Training – May 23, 2017

**6. DISCUSSION OF AGENDA ITEMS:**

**A. Discussion of Donation for the Hope Project - E. Scott Wood**

City Manager E. Scott Wood stated that the purpose of this item is for the city to assist a private not-for-profit entity develop a park by applying for a grant to acquire the playground equipment. This would provide financial support necessary and therefore the amount necessary from the Mayor and Council Spending Account.

**B. Discussion of Contributions made on behalf of Mayor Wynn-Dixon -**

City Manager E. Scott Wood stated that the purpose of this item is for the Mayor and Council to accept donations made to the city on behalf of Mayor Wynn-Dixon. He stated that these contributions would be used in events sponsored by Mayor Wynn-Dixon.

**C. Discussion of New Basketball Goal - Council Member Ruffin**

Council Member Ruffin stated that the purpose of this item is to discuss the cost of purchasing new basketball goals for the city. He explained that the first estimate is \$2500.00 and the city could purchase three goals in the amount of \$3,030.00. Council Member Ruffin also stated that the city has found three basketball goals in the amount of \$750.00 each.

**D. Discussion of the 2017-Election - Attorney Wiggins**

- 1) Election Fees
- 2) Saturday Voting
- 3) Move Voting location

**E. Discussion of Voting Delegate for GMA Conference in Savannah- Mayor Wynn-Dixon**

Mayor Wynn-Dixon stated that the purpose of this item is to discuss who will be the voting delegate for the GMA Savannah Conference. After discussion, Council Member Ruffin stated that he will be the voting delegate.

**F. Renewal of Contract for Janitorial Services - E. Scott Wood**

City Manager E. Scott Wood stated that the purpose of this item is to renew the contract for Janitorial Services in the amount of \$7,475.25.

**G. Discussion of Contract for the Removal of Pavers in front City Hall - E Scott Wood**

City Manager E. Scott Wood stated that the purpose of this item is to approve the contract for the removal of pavers in front of City Hall.

**H. Renewal of Contract for GIS Services - E. Scott Wood**

City Manager E. Scott Wood stated that the purpose of this item is to renew the contract for GIS Services.

**I. Approval of donation in the amount of \$2500.00 from Georgia's Own Credit Union for the Town Centre Event Umbrellas-E. Scott Wood**

City Manager E. Scott Wood stated that the purpose of this item is to approve a donation in the amount of \$2500.00 from Georgia's Own Credit Union for the Town Centre Event Umbrellas.

**J. Resolution to designate the City Clerk Open Records Officer- Attorney Wiggins**

City Attorney L'Erin Wiggins stated that the purpose of this item is to approve the resolution to designate the City Clerk Open Records Officer.

**7. EXECUTIVE SESSION:** Council Member An'cel Davis

Council Member Wallace made a motion to recess the Work Session Meeting at 6:45pm and go into Executive Session to discuss a personnel matter. Council Member Ruffin provided the second. **The motion carried.**

**8. ADJOURNMENT:**

Council Member Wallace made a motion to adjourn Executive Session and reconvene Work Session at 7:00pm with Council Member Davis providing the second. **The motion carried.**

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Mayor Evelyn Wynn-Dixon

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City Clerk Sylvia Vaughan