

**ETHICS BOARD - SPECIAL CALLED MEETING MINUTES**  
**THURSDAY, SEPTEMBER 17, 2018 | 6:30 PM**

<u>Ethic Board Members</u>	<u>Present</u>	<u>Absent</u>
Mary LaSonde, Chairman	X	
Avery Randolph	X	
Rodney Lawrence	X	
Lucina Sagers - Secretary	X	
Walter Denson	X	
Sharon Kellam (arrived late)	X	

**1. Call Meeting To Order:**

The meeting was called to order by Ms. LaSonde at 6:35 p.m. Five Board members were present which constituted a quorum.

**2. Adoption of the Agenda:**

A motion was made to confirm Adoption of the Agenda by Mr. Randolph with Mr. Lawrence providing a second. **The motion was carried.**

**3. Approval of the August 16, 2018 Minutes**

Mr. Randolph moved to approve the minutes from the Ethics Board August 29, 2018 meeting with a second from Mr. Lawrence. **The motion was carried.**

**4. Rules and Codes of Conduct changes**

It was announced by Ms. LaSonde that going forward the Rules and Codes of Conducts will be read at the initiation of every scheduled Ethics Board meeting. The Officer on duty read the Rules and Code of Conduct.

**5. Discussion of Complaint filed by Council Member Ruffin**

A motion was made to make changes to the order of the agenda by Mr. Randolph and then seconded by Mr. Lawrence. **The Motion was carried.**

**6. Executive Session**

A motion to initiate the Executive Session was made by Mr. Randolph and seconded by Mr. Lawrence. Discussion ensued at 6:50 p.m. Mr. Randolph made a motion to move out of the Executive Session to the Board's regular session at 7:40 p.m. Mr. Lawrence seconded the motion. **The motion carried.**

**7. Discussion of Complaint filed by Council Member Ruffin against Council Member Stamps-Jones**

A motion was made by Ms. Sagers stating that there are sufficient facts related to charges filed and sufficient facts of the Complaint dated 8/10/18 by Councilmember Ruffin against Council Member Stamp-Jones to invoke the disciplinary jurisdiction of the Board of Ethics. Charge – Violation of Section 3:12. Mr. Randolph moved to second the motion. **The motion carried.**

A motion was made by Ms. Sagers stating that there are sufficient facts related to charges filed and sufficient facts of the Complaint dated 8/10/18 by Councilmember Ruffin against Council Member Stamp-Jones to invoke the disciplinary jurisdiction of the Board of Ethics. Charge – Violation of Section 6:1. Mr. Randolph moved to second the motion. **The motion carried.**

**8. Discussion of Answers filed by Council Member Stamps-Jones dated August 29, 2018**

Mr. Randolph moved that the discussion of the Answer and Counterclaims be tabled until the next regular meeting of the Ethics Board. Mr. Lawrence seconded the motion. **The motion carried.**

**9. Next Scheduled Meeting with a Public Hearing**

The next meeting will be a Special Called meeting with a Public Hearing held on Thursday, October 4, 2018 at 6:00 p.m. Complainant and Defendant will be allowed brief statements to be held to a three (3) minute time limit. No more than three (3) witnesses per side will be sworn in. All should be prepared to answer questions from the Board.

**10. Adjournment:**

Ms. Sagers made a motion to adjourn the meeting at 8:10 p.m. with Mr. Lawrence providing the second. **The motion carried.**

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Mary LaSonde

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Lucina Sagers