



**Mayor and Council Meeting
Business Session Minutes
February 27, 2012 7:00 PM**

The Riverdale Mayor and City Council met on February 27, 2012 at 7:00 PM for the purpose of conducting a regular Business Session. The meeting was held in the Council Chambers at City Hall located at 7200 Church Street, Riverdale, Georgia 30274.

Call to Order and Welcome

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 7:00 PM.

ROLL CALL:

All members of the governing body were present.

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation & Pledge was led by Chief of Police, Samuel Patterson.

OFFICER IN ARMS TO READ RULES OF CONDUCT:

Rules of Conduct read by Officer Barnes.

APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

The following amendments were made to the agenda:

Addition(s): **None.**

Deletion(s): **None.**

Tabled: **None.**

Postponed: **None.**

Motion: Council Member Kenneth Ruffin moved to approve the agenda. Council Member Wanda Wallace moved to second the motion. The agenda was approved unanimously by a vote of 4/0.

PRESENTATION(S):

Annual Audit Report presented Meredith Lipson, CPA, Mauldin & Jenkins (SEE: Exhibit A: Annual Audit Report Presentation)

There were no comments made by Mayor/Council.

Annual Report by Chief Samuel F. Patterson (SEE: Exhibit B: Annual Report Presentation)

Councilmembers Stamps-Jones commended Chief Patterson on the presentation and overall performance of the police department.

Councilmember Davis asked for an explanation of the C.R.U.S.H. (Crime Reduction Utilizing Statistical History) program, to which Chief Patterson acquiesced.

Councilmember Wallace asked for an update on the accreditation of the fire department. Chief Patterson explained some of the long and short-term goals he discussed with Chief Willis of the Fire Department.

Councilmember Ruffin asked about the truancy protocol, speed limit enforcement within school zones and pedestrians utilization of city sidewalks for exercise purposes. Chief Patterson explained.

CONSENT AGENDA:

Adoption of the February 13, 2012 Mayor and Council Meeting Minutes.

Motion: Council Member Wanda Wallace moved to approve the consent agenda with corrections to the cost of the youth basketball camp. Council Member An'Cel Davis moved to second the motion. The consent agenda was approved unanimously by a vote of 4/0.

PUBLIC COMMENT:

The following individual(s) offered public comments:

Felix Adebayo is a resident of the City of Riverdale. He is the owner of God First Autoflex, 632 Camp St., Riverdale, GA 302764. Mr. Adebayo expressed concern over parking limitation and availability for patrons. Mayor Dixon advised that Ms. Camilla Moore, Director of Planning and Zoning, would counsel Mr. Adebayo on the steps he could take to achieve his intended outcome.

Mr. William E. Long, Jr., a Riverdale citizen residing at 8170 Mustang Lane, came to express concern about fence crossing between neighborhoods. Mayor Dixon advised

Mr. Long to speak with Chief Patterson after the meeting adjourned so that a report can be filed.

RESOLUTION(S):

Resolution No. 07-02-2012 Request to enter into a Contract w/ Jan-Pro presented by Mr. Bennie Rose

A RESOLUTION TO ENTER INTO A CONTRACT WITH JAN-PRO CLEANING SYSTEMS FOR JANITORIAL SERVICES; TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE CITY; AND TO PROVIDE FOR AN EFFECTIVE DATE OF MARCH 1, 2012.

Mr. Bennie Rose, Director of General Services, briefed Mayor/Council on the overall service package provided by Jan Pro and asked for authorization to extend the contract with Jan Pro.

Councilmember Ruffin discussed with Mr. Rose the various roles of staff, volunteers and Jan Pro workers with regard to the upkeep of the City of Riverdale campus.

Councilmember Wallace sought clarity on the terms and conditions of the services Jan Pro provides to the City. Mr. Rose provided such clarity.

Councilmember Davis expressed satisfaction with the environmental attention given by Jan Pro.

Councilmember Stamps-Jones offered no comment.

Motion: Council Member Kenneth Ruffin moved to approve the resolution. Council Member Wanda Wallace moved to second the motion. **Resolution No. 07-02-2012** was approved unanimously by a vote of 4/0.

Resolution No. 08-02-2012 Request to Circulate a RFQ for Design-Build Services presented by Michael Syphoe.

A RESOLUTION TO CIRCULATE A REQUEST FOR QUOTATION (“RFQ”) FOR DESIGN-BUILD SERVICES FOR THE CITY OF RIVERDALE TOWN CENTER PARKING DECK; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER LAWFUL PURPOSES.

Director of the Downtown Development Authority, Michael Syphoe, to request for quotation to have a design-build service firm provide a cost analysis to the City for the location and building of the parking deck.

No comment was made by any member of council.

Motion: Council Member Kenneth Ruffin moved to approve the resolution. Council Member Wanda Wallace moved to second the motion. **Resolution No. 08-02-2012** was approved unanimously by a vote of 4/0.

Resolution No. 09-02-2012 Request to Re-Circulate A RFP for Vehicle Towing and Storage Services presented by Chief Samuel Patterson.

A RESOLUTION TO AUTHORIZE THE RE-CIRCULATION OF A REQUEST FOR PROPOSAL (“RFP”) FOR VEHICLE TOWING AND STORAGE SERVICES; TO AUTHORIZE THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS; AND TO PROVIDE FOR AN EFFECTIVE DATE

Chief Patterson requested of Mayor/Council to re-circulate an RFP for the vehicle towing services. He expressed that the initial bid were unsatisfactory and therefore necessitated a re-circulation.

No comment was made.

Motion: Council Member Kenneth Ruffin moved to approve the resolution. Council Member Wanda Wallace moved to second the motion. **Resolution No. 09-02-2012** was approved unanimously by a vote of 4/0.

Resolution No. 10-02-2012 Request to Appoint Mr. William H. Scott to the City’s Planning Commission presented by Ms. Camilla Moore.

A RESOLUTION TO APPOINT WILLIAM H. SCOTT, Jr. TO A THREE YEAR TERM ON THE RIVERDALE PLANNING COMMISSION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER LAWFUL PURPOSES.

Camilla Moore, Director of Planning and Zoning, made the recommendation to appoint Mr. William Scott to the City’s Planning Commission. (See Exhibit C: William Scott’s resume).

Councilmembers Ruffin, Stamps-Jones, Davis and Wallace, along with Mayor Dixon, each commended Mr. Scott on his appointment to the Planning Commission.

Motion: Council Member Kenneth Ruffin moved to approve the resolution. Council Member Wanda Wallace moved to second the motion. **Resolution No. 10-02-2012** was approved unanimously by a vote of 4/0.

Resolution No. 11-02-2012 Request to Re-Appoint Mr. Andre Glover to the City’s Planning Commission presented by Ms. Camilla Moore.

A RESOLUTION TO APPOINT ANDRE GLOVER TO A THREE YEAR TERM ON THE RIVERDALE PLANNING COMMISSION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER LAWFUL PURPOSES.

Camilla Moore, Director of Planning and Zoning, made the recommendation to reappoint Mr. Andre Glover to the City's Planning Commission.

No comment was made, as Mr. Glover was absent.

Motion: Council Member Wanda Wallace moved to approve the resolution. Council Member Wanda Wallace moved to second the motion. **Resolution No. 11-02-2012** was approved unanimously by a vote of 4/0.

Resolution No. 12-02-2012 Request to Re-Appoint Ms. Vickie Jackson to the City's Planning Commission presented by Ms. Camilla Moore.

A RESOLUTION TO APPOINT VICKIE JACKSON TO A THREE YEAR TERM ON THE RIVERDALE PLANNING COMMISSION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER LAWFUL PURPOSES.

Camilla Moore, Director of Planning and Zoning, made the recommendation to reappoint Ms. Vickie Jackson to the City's Planning Commission.

Councilmembers Ruffin, Stamps-Jones, Davis and Wallace, along with Mayor Dixon, each commended Ms. Jackson on her reappointment to the Planning Commission.

Motion: Council Member Wanda Wallace moved to approve the resolution. Council Member Wanda Wallace moved to second the motion. **Resolution No. 12-02-2012** was approved unanimously by a vote of 4/0.

Resolution No. 13-02-2012 Request to Re-Appoint Mr. William Long to the City's Planning Commission presented by Ms. Camilla Moore.

A RESOLUTION TO APPOINT WILLIAM LONG TO A THREE YEAR TERM ON THE RIVERDALE PLANNING COMMISSION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER LAWFUL PURPOSES.

Camilla Moore, Director of Planning and Zoning, made the recommendation to reappoint Mr. William Long to the City's Planning Commission.

Councilmembers Ruffin, Stamps-Jones, Davis and Wallace, along with Mayor Dixon, each commended Mr. Long on her reappointment to the Planning Commission.

Motion: Council Member Wanda Wallace moved to approve the resolution. Council Member Wanda Wallace moved to second the motion. **Resolution No. 13-02-2012** was approved unanimously by a vote of 4/0.

MAYOR AND COUNCIL COMMENT(S):

Council Member Wallace

Councilmember Wallace thanked everyone in attendance.

Council Member Davis

Councilmember Davis recognized citizens who had come to consecutive Business Session meetings and continues to espouse the belief in community and collective government.

Council Member Stamps-Jones

Councilmember Stamps-Jones commended all the appointees of Planning and Zoning Commission.

Council Member Ruffin

Councilmember Ruffin offered an expression from Dr. Martin L. King, Jr.: "Our lives begin to end the day we become silent about the things that matter." He went on to update the attendees on the status of the sports programming returning to the City.

Mayor Dixon

Mayor Dixon advised that the efforts to repurpose the *Lowe's building* is underway, as well as excitement over other business opportunities that would help stimulate the local economy. Additionally, she made mention of two NFL players who wished to sponsor a summer football camp. She then thanked everyone for attending.

ADJOURNMENT:

Motion to adjourn by Council Member Wanda Wallace. Council Member An'Cel Davis moved to second the motion. Motion to adjourn was approved unanimously by a vote of 4/0. The meeting adjourned at **8:06** PM.