



**Mayor and Council Meeting  
Business Session Minutes  
March 26, 2012 7:00 PM**

The Riverdale Mayor and City Council met on March 26, 2012 at 7:00 PM for the purpose of conducting a regular Business Session. The meeting was held in the Council Chambers at City Hall located at 7200 Church Street, Riverdale, Georgia 30274.

**Call to Order and Welcome**

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 7:00PM.

**ROLL CALL:**

All members of the governing body were present.

**INVOCATION/PLEDGE OF ALLEGIANCE:**

Invocation & Pledge was led by Pastor Riley, Lakewin Christian Ministries.

**OFFICER IN ARMS TO READ RULES OF CONDUCT:**

Rules of Conduct read by Officer V. Barnes.

**APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:**

**The following amendments were made to the agenda:**

**Addition(s):**                 **None.**

**Deletion(s):**                **None.**

**Tabled:**                       **None.**

**Postponed:**                 **None.**

**Motion:**           Council Member Kenny Ruffin moved to approve the amended agenda. Council Member Wanda Wallace offered the second. The amended agenda was adopted unanimously by a vote of 4/0.

**PRESENTATION(S):**

**Presentation of Proclamation to Brew O. Graham (Oldest known Surviving DOTA). See Exhibit A: "Proclamation- Brew O. Graham."**

Mayor/Council issued a proclamation to honor the service and achievement of Mr. Brew O. Graham, the oldest living Tuskegee Airmen to serve as combat pilot.

Mayor/Council offered gratitude and words of encouragement to the youth present.

**Presentation of Proclamation to Riverdale High School for advancing to the State Mock Trial Competition. See Exhibit B: "Proclamation- Riverdale Mock Trial Team"**

Mayor/Council issued a proclamation to honor the achievement of the Riverdale High School Mock Trial Team for advancing to the state finals.

**CONSENT AGENDA:**

**Adoption of the February 27, 2012 Mayor and Council Meeting Minutes.**

There was general consensus to pull the discussion about the Entertainment Lineup for the South City Concert Series Artist Lineup from the Consent Agenda.

**Motion:** Council Member Kenny Ruffin moved to approve the consent agenda. Council Member Wanda Wallace moved to second the motion. The consent agenda was approved unanimously by a vote of 4/0.

**Consensus to Approve the Entertainment Lineup for the South City Summer Concert Series Artist Lineup.**

Lonnie Ballard, Director of Cultural Affairs, briefed Mayor/Council about the proposed artist lineup to headline the Summer Concert Series. Councilmember Ruffin asked for clarity on the song selection for the respective artists. Mr. Ballard iterated that song selection would be made with priority given to the most popular songs of each artist.

Councilmember Stamps-Jones asked for consideration of spotlighting local, unknown talent to be opening acts for the headliners. Mr. Ballard advised that in the interest of recoupment of cost and driving revenue to the City, consideration of showcasing local, unknown talent would be made during the planning of subsequent events. He added that although the City supports the idea of featuring local artist, they want to provide concert attendees with the best experience possible.

Councilmember Wallace broached the subject of fee structures for each act.

Councilmember Davis, in fulfillment of the duties of parliamentary, advised that the time was drawing near for advancing to the next topic to be discussed.

Councilmember Wallace went on to emphasize concern with expenditures for the event. Mr. Ballard advised that the opportunity to secure the acts was of high importance and drawing nigh. He further advised that Council had autonomy to restructure the fees at a later time, after the lineup was approved.

Councilmember Davis mentioned to Councilmember Wallace that, in her absence from the recent mayor/council retreat, consensus was reached for approval of the lineup and budget.

**Motion:** Council Member Kenny Ruffin moved to approve the Entertainment Lineup for the South City Summer Concert Series Artist Lineup. Council Member An'Cel Davis moved to second the motion. The consent agenda was approved by a vote of 3/1. Councilmember Wanda Wallace gave the dissenting vote.

**RESOLUTION(S):**

**Resolution No. 14-03-2012 Request to Authorize Staff to Level the Upper Tier of Land at the Town Center Site by Bennie Rose, Director of General Services and Facilities Maintenance.**

Mr. Bennie Rose, Director of General Services and Facilities Maintenance, went before Mayor/Council to request authorization for staff to level the upper tier of land in front of the Town Center Site. Mr. Rose explained the logistical details of the procedure as well as the cost.

Councilmember Stamps-Jones raised concern over the timing of the project, to which Mr. Rose responded by citing projects past which required certain weather conditions in order to be completed. Mr. Rose advised that present weather conditions make it feasible for the project's completion.

Councilmember Davis consented, noting the added aesthetic value of having the area re-landscaped.

Councilmember Wallace asked City Manager, Iris Jessie, to advise Mayor/Council of the budget account that would be impacted by the project. Ms. . Jessie advised that it would come from the Certificates of Participation (COPS) Fund. She went on to describe additional upgrades that were slated to be made to the Riverdale Town Centre.

Councilmember Ruffin made no comment.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 14-03-2012. Council Member Wanda Wallace offered the second. Resolution 14-03-2012 was adopted unanimously by a vote of 4/0.

**Resolution No. 15-03-2012 Request to replace failed HVAC Compressor & Control System at City Hall Annex by Bennie Rose, Director of General Services and Facilities Maintenance.**

Mr. Bennie Rose provided insight on the circumstances leading to the defunct HVAC compressor. He advised Mayor/Council on the HVAC components and the cost of replacement.

Councilmember Stamps-Jones had no comment.

Councilmember Davis had no comment.

Councilmember Wallace asked about roofing repairs. She added that she had been in office for twelve (12) years and was sure that repairs would be needed soon.

Mr. Rose assured Ms. Wallace that the roof at City Hall Annex is not in need of repair at this time. He said Staff provides regular maintenance checks on all City-owned property.

Councilmember Ruffin had no comment.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 15-03-2012. Council Member Wanda Wallace offered the second. Resolution 15-03-2012 was adopted unanimously by a vote of 4/0.

**Resolution No. 16-03-2012 Request to Circulate an RFQ for Banking Services by Lolita Grant, Finance Director.**

Finance Director, Ms. Lolita Grant, came before Mayor/Council to submit the request to circulate a Request for Quotation (RFQ) for banking services. Ms. Grant advised that with the relocation of the City's current bank, an RFQ is recommended to vet other local banking institutions.

Councilmember Stamps-Jones asked for an overview of the timeframe the City was using to transfer to the new banking institution. Ms. Grant advised that the RFQ would need to be approved, along with the selection of a qualified banking institution before the transfer can take effect.

Councilmember Davis had no comment.

Councilmember Wallace had no comment.

Councilmember Ruffin raised concern about the proximity of the new bank to City Hall if the current banking institution was replaced. Ms. Grant advised that that would be a consideration stipulated in the RFQ.

Mayor Dixon advised that the current bank was closing down several banking branches in the State in addition to the Riverdale branch.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 16-03-2012. Council Member Wanda Wallace offered the second. Resolution 16-03-2012 was adopted unanimously by a vote of 4/0.

**Resolution No. 17-03-2012 Request to Circulate an RFP for Auditing Services by Lolita Grant, Finance Director.**

Ms. Grant advised that an RFP for auditing services was required due to the current contract with the City's auditor has expired.

There was no comment added.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 17-03-2012. Council Member Wanda Wallace offered the second. Resolution 17-03-2012 was adopted unanimously by a vote of 4/0.

**Resolution No. 18-03-2012 Request to Appoint Chris Smith to fill the unexpired term of Keith McDonald on the City's Downtown Development Authority Board; to provide for severability; and to provide for an effective date.**

Ms. Jessie advised that Chris Smith, Store Manager of the Riverdale Dwarf House, was not available to attend due to unforeseen circumstances, but was very eager to serve.

Councilmembers Stamps-Jones and Ruffin lauded Mr. Smith's service and contribution to the City.

Councilmember Wallace and Davis noted as well that Mr. Smith was well qualified to serve, with impregnable character.

**Motion:** Council Member Kenny Ruffin moved to adopt Resolution 18-03-2012. Council Member Wanda Wallace offered the second. Resolution 18-03-2012 was adopted unanimously by a vote of 4/0.

**MAYOR AND COUNCIL COMMENT(S):**

**Council Member Cynthia Stamps-Jones**

Council Member Cynthia Stamps-Jones highlighted upcoming events (Golf Made Easy, etc.) and expressed gratitude for the honoring of Tuskegee Airmen, Brew O. Graham. She also commended the mock trial team again for its achievements.

**Council Member Davis**

Council Member Davis thanked everyone for attending and encouraged them to return.

**Council Member Wanda Wallace**

Council Member Wanda Wallace thanked the members of the public audience for attending the meeting. She invited them back to the next meeting.

**Council Member Kenny Ruffin**

Council Member Kenny Ruffin noted the basketball camps that had recently begun, as well as the Blackhawks football program that will be coming soon.

**Mayor Evelyn Wynn Dixon**

Mayor Evelyn Wynn-Dixon thanked everyone for attending the meeting. She announced the upcoming Community Yard Sale and Easter Egg Hunt. She noted the recent recognition of the City of Riverdale by the former First Lady of the United States, Roselyn Carter.

**ADJOURNMENT:**

Motion to adjourn by Council Member Wanda Wallace; second offered by Council Member Kenny Ruffin. The meeting adjourned at 8:25PM.