



**Mayor and Council Meeting  
Work Session Minutes  
May 14, 2012 6PM**

The Riverdale Mayor and City Council met on May 14, 2012 at 6:00PM for the purpose of conducting a regular work session. The meeting was held in the conference room on the second floor at City Hall, located at 7200 Church Street, Riverdale, Georgia 30274.

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**Call to Order and Welcome**

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 6:00PM.

**Roll Call**

All members of the governing body were present for the meeting.

**Approval of the Agenda**

The following amendments were made to the agenda:

**Addition(s):** None.

**Deletion(s):** None.

**Postponement(s):** None.

**Tabled Item(s):** None.

The Agenda was approved by general consensus.

**City Manager's Report**

Director of Information Technology, Lemmy Paskel, gave an overview of the upcoming website.

Council Members Wanda Wallace and Cynthia Stamps-Jones made suggestions about the layout, as well as the features that could be added.

Mayor Evelyn Dixon suggested adding an educational component that makes the City marketable to potential businesses.

Council Member Kenneth Ruffin asked about the target date. Mr. Paskel advised the target date as the end of May 2012.

City Manager, Iris Jessie, advised that the budget calendar target date would be rescheduled. She set a target date of week ending May 18<sup>th</sup>.

Ms. Jessie gave an overview of the revenue projections with Mayor/Council reporting a decrease in the tax digest. The decrease is in lockstep with a county, state and nationwide trend. Ms. Jessie further advised the tax decrease was falling from a double digit to single digit shortfall, showing signs of steady improvement.

Ms. Lolita Grant, Director of Finance, gave a presentation of the FY 2013 Budget Proposal (See Exhibit A: City of Riverdale Proposed Budget Spreadsheets). She also provided a six (6) year account of the City's Real & Personal Property Tax history and a ten (10) year account of the state, county, school and City Millage rate(s). (See Exhibit B: Graph of Real & Personal Property Taxes & Exhibit C: State, County, School and City of Riverdale Millage Rate for the past Ten Years) Ms. Grant reported the City's total budget, as well as an overview of general fund revenue. Ms. Grant advised there would be a two percent increase in the mileage rate.

Overview of Items that appear on the Business Session Agenda

There were no questions posed by the members of the governing body.

Overview of Proposed Review Process for Appointed Officials

Council Member Kenny Ruffin provided copies of the following information to the members of the governing body:

- Leadership and Core Competency Standards (See exhibit D)
- Employee Conversation and Planning Map(See exhibit F)
- Performance Conversation and Planning Map (See exhibit G)
- Career-intelligence.com article, Setting SMART Goals: A better way to track your progress.

Council Member Ruffin indicated that he would like to initiate dialogue about the process in which appointed officials will be evaluated. For the sake of time, the discussion was deferred until the May 29, 2012 Mayor and Council Meeting.

Overview of HB397

Ms. Stephanie Thomas, City Clerk, asked for permission to defer this item until the May29, 2012 Mayor and Council Meeting.

**Adjournment**

There being no further business to come before the Mayor and Council, Council Member Kenny Ruffin made a motion to adjourn the meeting, the second was offered by Council Member An'Cel Davis. With a unanimous vote, the meeting adjourned at 7:04PM.

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