



**Mayor and Council Meeting
Work Session Minutes
July 09, 2012 6:01PM**

The Riverdale Mayor and City Council met on July 09, 2012 at 6:01PM for the purpose of conducting a regular work session. The meeting was held in the conference room on the second floor at City Hall, located at 7200 Church Street, Riverdale, Georgia 30274.

Call to Order and Welcome

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 6:01PM.

Roll Call

All members of the governing body were present for the meeting; Council Member Wanda Wallace was absent.

Approval of the Agenda

The following amendments were made to the agenda:

Addition(s): None.

Deletion(s): None.

Postponement(s): None.

Tabled Item(s): None.

The Agenda was approved by general consensus.

City Manager's Report

Overview of Mayor and Council Brief.

City Manager, Iris Jessie, updated Mayor/Council with the changes that had been made to the City's new website and that staff was approaching a launch date.

Ms. Jessie advised that the Clayton County Water Authority was installing water meters so that sod could be laid on the new football field for Riverdale Regional Park. She deferred the remainder of her time to Director of Planning and Zoning, Ms. Camilla Moore.

Discussion about the Revised Sign Ordinance.

Ms. Moore advised that staff had discovered an error in the wall signage. The wall signage reflected a five percent requirement of the wall signage size, when it should have reflected twenty five percent. Also, language in the signage, she advised, did not appropriately bind store owners to follow the existing ordinance. Ms. Moore communicated the recommendation of staff to change the wording from “shall” to “require.” This was contended by David Johnson, City Attorney, who recommended leaving the existing wording. Mr. Johnson advised that changing the wording could increase liability for the City.

Mayor/Council reached general consensus to bring the discussion to the table at the next Work Session.

Discussion about the Revised Sanitation Ordinance.

Mr. Johnson advised that the legal department has reviewed the recommendation of staff and would make the necessary revisions.

Mayor Dixon called for questions and concerns from the members of the governing body. There was no comment by Mayor/Council.

Discussion about GOV360 by Councilman Kenny Ruffin.

Council Member Kenny Ruffin presented Mayor/Council with a handout outlining the program, Gov360, which serves to provide Mayor/Council with more frequent feedback/recommendation from staff about its job performance. Mr. Johnson advised that the performance reviews would be done on an anonymous basis (SEE EXHIBIT A: “Gov360”).

Discussion about information sharing and implementing ideas/concepts gained from attending a conference or course by Council Member Cynthia Stamps-Jones.

Council Member Cynthia Stamps-Jones proposed having information sharing sessions amongst members of the board that would increase knowledge received by each member from their respective training courses. She said she understands that information is shared by providing copies to the members of the governing body and the appointed officials; however, there is no time allotted to formally discuss programs and initiatives and how they would impact the City if implemented.

Council Members Ruffin and Davis agreed that information sharing was necessary. However, the formality of having scheduled information sharing sessions could pose a time conflict. Mayor Dixon advised that in the interest of budgetary restraints workshops of this nature would be apropos.

Mayor/Council reached a consensus to move the discussion to the next Work Session when Council Member Wallace could enter the discussion.

Discussion about Mayor and Council Travel Policy by Councilman Ruffin.

Council Member Ruffin gave the following recommendations for changes in the Employee Handbook regarding travel and per diem for Mayor/Council:

- Change lodging policy requiring board members of same sex to room together
- Increase: Discretionary spending as proposed:
 - \$10 allotment increase to \$20
 - Meals Breakfast/Lunch/Dinner: \$6, \$7 & \$15 allotment increase to \$8, \$11 & \$20
 - Towing: proposed \$10 allotment increase to \$15
 - Parking: proposed \$15 allotment increase to \$20

(See Attachment: "Employee Travel Packet")

City Clerk, Stephanie Thomas, asked Council Member Ruffin if the Mayor and Council Travel Policy should model the employee policy, with the exception of the changes he proposed. Council Member Ruffin affirmed.

Mayor Dixon proposed to move this discussion to the next Work Session, so Council Member Wallace could participate in the discussion.

Mayor/Council reached a consensus to move the discussion to the next Work Session.

Overview of Items that appear on the Business Session Agenda:

Staff made a recommendation to delete Resolution 40-07-2012 from the Business Session agenda.

Agenda Items for the next meeting:

Mayor/Council did not make any additions to the agenda for the next meeting.

Adjournment

There being no further business to come before Mayor and Council, the meeting adjourned at 6:51 PM. Council Member Kenny Ruffin motioned to adjourn the meeting. Council Member Cynthia Stamps-Jones seconded.