



**Mayor and Council Meeting  
Work Session Minutes  
March 14, 2013 6:00PM**

The Riverdale Mayor and City Council met on March 14, 2013 at 6:00PM for the purpose of conducting a regular work session. The meeting was held in the conference room on the second floor at City Hall, located at 7200 Church Street, Riverdale, Georgia 30274.

**Call to Order and Welcome**

With a quorum present, Mayor Evelyn Wynn-Dixon called the meeting to order at 6:00PM.

**Roll Call**

All members of the governing body were present for the meeting.

**Approval of the Agenda**

The following amendments were made to the agenda:

**Addition(s):** None.

**Deletion(s):** None.

**Postponement(s):** None.

**Tabled Item(s):** None.

The Agenda was approved by general consensus.

**City Manager's Report:**

**Discussion of the Local Option Sales Tax (L.O.S.T.)**

City Manager, Iris Jessie, advised that an agreement had been reached in the Local Option Sales Tax (L.O.S.T.) negotiation. She commended Finance Director, Lolita Grant, on her contribution to the City in helping to reconfigure the City's percentage intake. She further advised that components of the Service Delivery Strategy (SDS) agreement were still be worked through. She then provided the Board with a list of benefits to the City once the SDS negotiations were completed. She said that because of how the calculations of the LOST are done the City normally runs a month to two months behind. She advised that the City would get a substantial revenue increase based on the population increase.

Mayor Dixon said that the meetings were a success.

Ms. Jessie issued the draft budget calendar to the Board. She asked the Board to indicate whether it was in agreement with the schedule at a later time.

The Board reached consensus to discuss the item at the next work session.

### **Discussion of Organizational Leadership Assessment (OLA)**

Human Resources Director, Jacquette Jackson, briefed the Board on the results of the climate assessment. She said the assessment was opened for sixteen days. There were fifty seven responses total. She explained the assessment results. Ms. Jackson stated that there were many opportunities to improve and listed the strategies for beginning the process of improving key areas (See Exhibit A: OLA Results and Recommended Action).

Mayor Dixon called for questions and concerns from members of the governing body.

Council Member Davis had no comments.

Council Member Stamps-Jones had no comments.

Council Member Ruffin advised that there were different ways to lift the morale of the City's employees.

Council Member Wallace commended Ms. Jackson on the presentation. She told Ms. Jessie that she had previously sent an email asking for the results of the OLA, but never received a response. She suggested the City go into retreat to discuss the health of the City. Council Member Wallace then said that she did not think it was fair that the Board did not have more time to discuss the OLA.

Mayor Dixon asked Ms. Jackson when the assessment of the OLA had been made available.

Ms. Jackson advised that the results were available on February 8, 2013. She said that the presentation was completed February 13, 2013.

Ms. Jessie advised that at the last work session, the discussion had been postponed until the next work session due to the absence of Council Member Stamps-Jones. She said that the work session was not the forum to discuss the details of the assessment.

Mayor Dixon advised that the Board would determine a time to have a full discussion of the assessment. Mayor Dixon said that perhaps respondents marked negative impressions of management in the assessment because they were disgruntled. She said that she felt the morale in the Fire Department had been improved significantly. She thanked Ms. Jackson for providing the Board with a very comprehensive report.

**Authorization to issue RFP for Resurfacing projects under 2013 LMIG, City Engineer, Karl Kelley**

Mr. Kelley advised that in December the Board decided to make road improvements to specified city roads. He said that the State had approved the resurfacing projects and that the check had come in. He asked the Board for permission to issue a Request for Proposal (RFP) for resurfacing projects.

Mayor Dixon called for questions and concerns from members of the governing body.

Council Member Davis agreed to authorize the issuance of the RFP and had no comments.

Council Member Stamps-Jones agreed and had no comments.

Council Member Ruffin agreed and had no comments.

Council Member Wallace agreed and had no comments.

**Discussion of City of Riverdale Beautification Incentives for Watkins Funeral Home Sidewalk Project, City Manager, Iris Jessie**

Ms. Jessie advised that there were previous discussions to attract businesses to the City. She stated that the City met with Watkins Funeral Home to discuss a request for assistance that the business made of the City regarding the State's mandate for sidewalks. She further advised that there were several ways the City could assist the funeral home in completing the sidewalk project.

Council Member Davis advised that he would like Ms. Jessie to commence with discussions with the funeral home to determine how the City would provide beautification incentives.

Council Member Stamps-Jones supported Mr. Davis' suggestion.

Council Member Ruffin agreed.

Council Member Wallace asked Ms. Jessie if the discussions would include additional businesses in the City.

Ms. Jessie affirmed. She advised that staff would provide the Board with a proposal of the incentives. She said that as staff identifies businesses with those needs it would bring it before the Board.

Council Member Wallace asked if there would be guidelines for issuing the incentives.

Ms. Jessie recapitulated a previous discussion by the Board wherein the types of businesses that would be assisted with beautification incentives was discussed. Those

businesses, Ms. Jessie, advised, were existing businesses, particularly eateries and food services. She said that the businesses on Hwy. 85 were the target areas and that the objective was to engender other businesses to initiate their own beautification efforts.

**Discussion of Georgia Municipal Association (GMA) City of Ethics, Mayor Evelyn Wynn-Dixon**

Mayor Dixon asked for a consensus to amend the agenda to allow for a discussion about participation in GMA's "City of Ethics" program.

There was no consensus reached by the Board.

Mayor Dixon said that she would like members of the Board to be aware of decorum in public meetings. She said that she would like to see improved interrelations among members of the Board.

**Discussion about items that appear on the Business Session Agenda**

There were no questions or concerns offered.

**Agenda Items for the next meeting:**

Mayor/Council did not make any additions to the agenda for the next meeting.

**Adjournment**

There being no further business to come before Mayor and Council, Council Member An'cel Davis motioned to adjourn into an Executive Session. Council Member Wanda Wallace seconded. The time was 6:31PM.