

BUSINESS MINUTES

January 26 2015

The Riverdale Mayor and City Council met on Monday, January 26, 2015 at 7:00PM for the purpose of conducting a regular business session. The meeting was held in the Courtroom Chambers on the 1st floor at Riverdale City Hall, located at 7200 Church Street, Riverdale, GA 30274.

City of Riverdale Mayor & Council Meeting



MAYOR
Dr. Evelyn Wynn-Dixon

CITY COUNCIL
Cynthia Stamps-Jones, Ward 1
An'cel Davis, Ward 2
Wanda Wallace, Ward 3
Kenneth Ruffin, Ward 4

CITY MANAGER
E. Scott Wood

CITY ATTORNEY
L'Erin F. Barnes

MINUTES PREPARED BY:
Sherry D. Henderson
Office of the City Clerk



**CITY OF RIVERDALE
MAYOR AND COUNCIL MEETING
MONDAY, JANUARY 26, 2015
BUSINESS MINUTES**

CALL TO ORDER/WELCOME:

Meeting was called to order at 7:28PM

ROLL CALL:

All members of Governing Body were present at the meeting. With a quorum, the meeting was called to order.

Attendee Name	Title	Status
Evelyn Wynn Dixon	Mayor, At-Large	Present
Cynthia Stamps Jones	Council Member, Ward 1	Present
An'cel Davis	Council Member, Ward 2	Present
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	Present
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	Present

INVOCATION/PLEDGE OF ALLEGIANCE:

Invocation & Pledge were led by Council Member An'cel Davis

OFFICER IN ARMS TO READ RULES OF CONDUCT:

Rules of Conduct read by Officer V. Barnes

APPROVAL OF AGENDA WITH ANY ADDITIONS/DELETIONS:

The following amendments were made to the agenda:

- Addition(s):** Council to consider (3) three Inter Governmental Agreements with MARTA (Bus Shelter Lamar Hutchinson, Bus Shelter @ Church St, and Advertising Revenue Sharing)
- Council to consider granting City Manager authority to accept lowest bids in response to city's request for contractors to complete material testing and compaction, TE Enhance Grant.
- Executive Session
- Deletion(s):** **None.**
- Tabled:** **None.**
- Postponed:** **None.**

MOTION: Council Member An'cel Davis moved to approve the agenda. Council Member Wanda Wallace moved to second the motion. **The measure was APPROVED by a vote of 4/0.**

CONSENT AGENDA:

Items listed on the Consent Agenda are considered routine by the Council and will be approved by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda is desired, the item will be moved to the Regular Meeting.

- **Council to consider adoption of January 12, 2015 Mayor & Council Meeting Minutes.**
- **Council to consider approval and adoption of 2015 Zoning Schedule (Res. # 01-17-2015)**
- **Council to consider approval and adoption of DCA Short Term Work Schedule (Res. #01-18-2015)**

MOTION: Council Member Wanda Wallace moved to approve the Consent Agenda. Council Member Kenny Ruffin moved to second the motion. **The Consent Agenda was APPROVED by an unanimous vote of 4/0.**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An'cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

PUBLIC COMMENT (5 minute limit):

Mary LaSonde

6844 Tara Oaks Drive Riverdale, GA 404-484-2238

RE: Tara Oaks Home Owners Association and Parking Options at Lowe's for MARTA

Ms. Mary LaSonde spoke before Mayor and Council. She convey the Tara Oaks HOA attends every Mayor and Council Meeting to further efforts to work with Mayor and Council, help the City grow and move forward. She stated the HOA are in the process of partnering with Church Street Elementary School, thanks to Council Member Ruffin. They will visit the school regularly and read to students. The association has 35 homes, and everyone has bought into this community outreach initiative She stated they the HOA members that attend the Council Meetings, take information back and share updates within the community, to keep others informed on what the city is doing, how money is spent, and how we're moving forward. Ms. LaSonde appreciates Mayor and Council for the opportunity. She further asked Council to consider The Lowe's parking lot as an option for MARTA Parking.

Ms. LaSonde thanked Mayor and Council, and stated she appreciates the opportunity.

OLD BUSINESS:

- **Res. No. 01-01-2015** Authorize City Manager to execute contract for TE Grant, with lowest bidder
- **Res. No. 01-02-2015** Authorize City Manager to renew contract with Street Sweepers of America.
- **Res. No. 01-04-2015** Adopt Candidate Qualifying Fees for 2015 Municipal Election.



City Attorney Barnes explained, at the Jan. 12, 2015 Council Meeting it was the intent of Council Member Davis to abstain from the vote for Res. No. 01-03-2015 regarding Health Insurance Coverage for Elected Officials. It was not his intent to abstain from the other measures under the CONSENT AGENDA. For the record, Res. 01-01-2015, Res. 01-02-2015, and Res. 01-04-2015 were brought back before the board for action.

Council Member Davis further elaborated his reason for abstaining from voting on Res. 01-03-2015. Councilman Davis relied on the experience and due diligence of senior members of the Board to make this decision. As the junior member of the Board, he felt it was the best thing to do.

MOTION: Council Member Wanda Wallace moved to approve the measures. Council Member Kenny Ruffin moved to second the motion. **The measures were APPROVED by an unanimous vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An'cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

RESOLUTION(S):

Council to consider the appointment Mr. Eugene Presley to the Civil Service Personnel Board.

The City of Riverdale adopted Section 54-1 Human Resources Act, which details the status of all employees in the City. Section 54-1 provides for A Civil Service Board to exist for those full time positions filled prior to June 26, 2014.

The City of Riverdale has in place a five-member Civil Service Personnel Board to conduct hearing and render decisions solely on appeals by persons employed in the several departments and offices included in the Civil Service system who claim to have been improperly suspended without pay, demoted, or dismissed.

The Board shall be authorized to make non-binding recommendations relating to the amendments, additions, and deletions to civil service system rules and regulations from time to time.

The Members of the Board shall be appointed by the Mayor and Council and shall serve at the pleasure of the Mayor and Council.

Each council Member, including the Mayor shall appoint a member to the Civil Service Board after proper application and background check has been made by the potential board member.



MOTION: Council Member An’cel Davis moved to approve the measure. Council Member Wanda Wallace moved to second the motion. **Resolution No. 01-19-2015 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An’cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

Mr. Pressley is Mr. Davis appointee for the Civil Service Personnel Board. City Attorney administered the Oath and swore Mr. Pressley in.

Mayor and Council thanked Mr. Pressley for his willingness to serve and his commitment to the City of Riverdale.

Council to consider approval of the Community Development Block Grant (CDBG) Application Submission.

The Community Development Block Grant (CDBG) is one of the longest-running programs of the U.S. Department of Housing and Urban Development, to fund local community development activities. The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Proposed CDBG projects must be consistent with broad national priorities for CDBG: activities that benefit low- and moderate-income people, the prevention or elimination of slums or blight, or other community development activities to address an urgent threat to health or safety. CDBG funds may be used for community development activities (such as real estate acquisition, relocation, demolition, rehabilitation of housing and commercial buildings), construction of public facilities and improvements (such as water, sewer, and other utilities, street paving, and sidewalks), construction and maintenance of neighborhood centers, and the conversion of school buildings, public services, and economic development and job creation/retention activities. CDBG funds can also be used for preservation and restoration of historic properties in low-income neighborhoods.

Clayton County Government has been determined by HUD to be an Urban Entitlement Community in which local municipalities in Clayton must submit annual requests for annual or multi-year funding. In 2013, the Governing Body for the City of Riverdale voted to invest current and future CDBG funds received for years 2014-2018 for the expansion of Phase I and Phase II of its’ Regional Park. Park improvements included the following:



Phase I

- Skate board park
- T-Ball field

Phase II

- Conversion of Detention Pond to a “Passive Park”
- Pavilions with grills
- Walking trails
- Statues and benches
- Low impact gaming activities (removable)
- Parking

The Application deadline for funding for 2015 is due January 30, 2015. Consistent with the intent of the Governing Body’s desire, the current application seeks funding for the completion of items designated as a part of Phase I of the Park. Funding for Phase II Expansion in the amount of \$2,200,000 has been allocated for its development as a part of the 2015 SPLOST for the City of Riverdale.

Because of the layout of the existing park in relation to its expansion in Phase II, the construction of a T-Ball field will require the relocation of existing playground equipment to the “passive” areas near the pavilions in Phase II. Thus, until Phase II is completed, Staff recommends that the construction of the field be delayed and completed in conjunction with Phase II.

The skateboard park is the only remaining item requirement funding. Between 2012 and 2014, the City of Riverdale has experienced an increase in the number of school age children skateboarding in neighboring retail shops, city streets, and city properties. Safety has become a primary concern as children as young as 6 have been required to move off private property and city streets as a means to keep them from being hit by nearby vehicles. Therefore, a need to accommodate such use has arisen.

Staff has obtained possible costs and examples of possible layouts (Exhibits A&B). The approximate range is from \$250,000 upwards. Staff recommends that the City submit a request for funding in the amount of \$390,000 in CDBG funds, which allows the construction of one of the smaller parks. Staff has met with Clayton County Department of Planning Staff in regards to funding expectations. The County currently receives only 2M in annual funding. The City has not been awarded any funds since 2010 as a part of the completion of the Town Center (Attachment A). Clayton’s Planning Department Staff have agreed to view the proposed site for consideration in February of 2015.



Should Grant funding be awarded, anticipated construction should begin within five months of the award.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 01-20-2015 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An’cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

Council to consider entering into Intergovernmental Agreement (IGA) with Clayton County Board of Elections.

City Attorney Barnes discussed the resolution that grants authority for the city to enter into IGA with Clayton County for the purpose of County conducting municipal elections on behalf of the City. In consideration of the mutual benefits and consideration accruing to each of the parties hereto and for the use of and benefit of the citizens of the entire county, which benefits are hereby expressly acknowledged, the City has determined that it is in the best interest of the citizens to enter an agreement with the County to provide election services to the City.

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Resolution No. 01-21-2015 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An’cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA



Council to consider entering into Intergovernmental Agreement (IGA) with Metro Atlanta Rapid Transit Authority (MARTA), for Bus Shelters located at Church Street.

MOTION: Council Member Kenny Ruffin moved to approve the measure, with 30 day window. Council Member Wanda Wallace moved to second the motion. **Resolution No. 01-22-2015 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An'cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

Council to consider entering into Intergovernmental Agreement (IGA) with Metro Atlanta Rapid Transit Authority (MARTA), for Bus Shelters located at Lamar Hutchinson.

MOTION: Council Member Kenny Ruffin moved to approve the measure, with 30 day window. Council Member Wanda Wallace moved to second the motion. **Resolution No. 01-23-2015 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An'cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

Council to consider entering into Intergovernmental Agreement (IGA) with Metro Atlanta Rapid Transit Authority (MARTA), for Advertising Revenue Sharing.

MOTION: Council Member Kenny Ruffin moved to approve the measure. Council Member Wanda Wallace moved to second the motion. **Resolution No. 01-24-2015 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An'cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA



Council to consider granting authority to the City Manager to accept lowest bids in response to city’s request for bids for contractors to complete material testing and compaction.

MOTION: Council Member An’cel Davis moved to approve the measure. Council Member Wanda Wallace moved to second the motion. **Resolution No. 01-25-2015 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An’cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

ORDINANCE(S):

Council to consider adoption of the Clayton County Tattoo Ordinance.

This is a request to move forward with the updating of our Tattoo Ordinance so that our ordinance works in concert with the Clayton County Tattoo Ordinance and the requirement of the Clayton County Health Department concerning Tattoo shop. This ordinance is being revised to promote and to protect the general health of patrons of Tattoo shops and the City and County a as whole.

MOTION: Council Member Kenny Ruffin moved to approve the measure. Council Member Wanda Wallace moved to second the motion. **Ordinance No. 01-2015 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An’cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA



PUBLIC HEARING(S):

Petition No. 2015U-0001 (Emission Testing Center | Legal Non-Conforming Use)

Public Hearing regarding proposed re-zoning of the property located at 6925 Highway 85, Riverdale, Georgia 30274 and is zoned C-2 General Commercial. The site contains a stand-alone building. The site has been used as an Emission Testing Center for the past 10 years. Emission testing Centers are no longer permitted within the City of Riverdale. To bring the existing use into compliance with the Zoning Ordinance, the subject site must obtain a Conditional Use Permit (Sec. 8-2)

Petitioner: Erastus O. Asowata

Spoke In Favor: Erastus O. Asowata

Spoke Against: None

MOTION: Council Member Kenny Ruffin moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Petition No. 2015U-0001 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An’cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

Petition No. 2015U-0002 (Day Care Center | Legal Non-Conforming Use)

Public Hearing regarding the proposed re-zoning of the property located at 6470 Church Street and is zoned C-2 General Commercial. The site contains a stand-alone building. The site has been used as a day care center for the past 15 years. To bring the existing use into compliance with the Zoning Ordinance the subject site must obtain a Conditional Use permit (Sec. 8-2)

Petitioner: Regina F. Manuel

Spoke In Favor: Regina F. Manuel

Spoke Against: None

ACTION: Council Member Kenny Ruffin moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Petition No. 2015U-0002 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An’cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

Petition No. 2015U-0003 (Use Permit to construct a new Communications Tower)

Public Hearing regarding property located at 782 Orme Street, currently zoned C-4 Commercial. The Subject site is currently a vacant lot. The cell tower will be installed off of Orme Street behind the American Government Federations Employees State of Georgia building and adjacent to the City of Riverdale Public Safety Department.

Petitioner: Motorola Solutions, Inc. 1700 Belle Meade Ct. Lawrenceville, GA 30043

Spoke In Favor: Brian Douglas (Motorola Representative)

Spoke Against: None

MOTION: Council Member Wanda Wallace moved to approve the measure. Council Member An’cel Davis moved to second the motion. **Petition No. 2015U-0003 was APPROVED unanimously, by a vote of 4/0**

Attendee Name	Title	VOTE
Evelyn Wynn Dixon	Mayor, At-Large	
Cynthia Stamps Jones	Council Member, Ward 1	YEA
An’cel Davis	Council Member, Ward 2	YEA
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem	YEA
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian	YEA

MAYOR AND COUNCIL COMMENT(S):

Council Member Stamps Jones:

Council Member Stamps-Jones thanked everyone for coming out. She acknowledged and thanked the petitioners for their businesses in Riverdale. She extended congratulatory remarks and special acknowledgment to Mayor Dixon for her Certificate of Achievement Award and Council Member Davis Certificate of Excellence awarded at the recent Georgia Municipal Association (GMA) Mayor’s Day Conference.

Council Member An’cel Davis:

Council Member Davis extended prayers and well wishes to Mr. Karl Kelly, Chief Engineer. He has been out ill. Mr. Davis thanked Ms. Mary and her HOA involvement and partnership with Church Street Elementary School. He stated he too supports Church Street with various endeavors including all school program. He appreciates what the HOA is doing for our youth at Church Street Elementary School Mr. Pressley thank you for willingness to serve.

Mr. Davis acknowledged his Certificate of Excellence award. He thanked the taxpayers for the opportunity to take the training courses. He acknowledged the new business owners in Riverdale, and wished them continued prosperity.



Council Member Wanda Wallace:

Council Member Wallace thanked everyone for coming out tonight. Congratulations to our new business. She wished everyone a safe trip home.

Council Member Kenny Ruffin:

Council Member Ruffin asked everyone to be patient with the city, as we move forward with MARTA.

Mayor Evelyn Wynn-Dixon:

Mayor Dixon thanked everyone for attending the Council Meeting. We appreciate all of the new businesses in Riverdale. Georgia Municipal Association (GMA) offers exceptional training to elected officials. She stated that training and learning is critical for everyone.

MARTA will hold a meeting Feb. 5th with apartment complex and HOA to keep everyone informed. She asked everyone to be careful driving in the bad weather.

The Riverdale Fire Department will hold a special community event on Friday, Jan. 30th 9AM-11AM at the Home Depot. They will provide training and guidance on the proper installation of car seats for children. If you need a car seat, you will be able to get one Free. The child must be present to receive.

RECESS INTO EXECUTIVE SESSION: There being no further business to come before Mayor and Council, Council member Wanda Wallace motioned to recess into an Executive Session. A second motion was offered by Council Member An'cel Davis. The Time was 8:45PM.

RECONVENE INTO BUSINESS SESSION: There being for further business to discuss during Executive Session, Council Member Wanda Wallace moved to reconvene into Business Session; second offered by Council Member An'cel Davis and with a unanimous vote of 4/0, the meeting reconvened. The time was 10:28PM.

ADJOURNMENT: There being for further business to come before Mayor and Council, Council Member Wanda Wallace moved to adjourn; second offered by Council Member An'cel Davis and with a unanimous vote of 4/0, the meeting adjourned. The time was 10:28PM.
