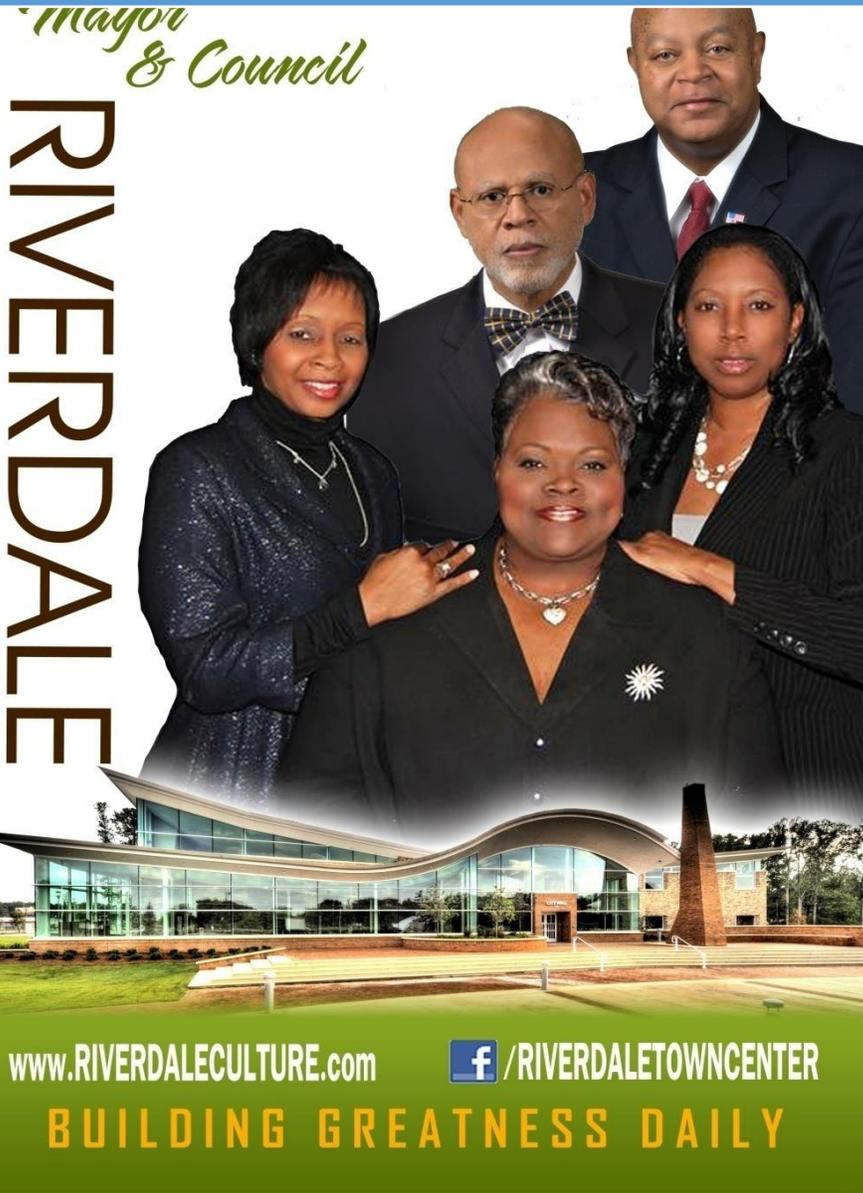


CITY OF RIVERDALE MAYOR AND COUNCIL
WORK SESSION ACTION MINUTES
OCTOBER 24, 2016 | 6:00 PM

CITY OF RIVERDALE MAYOR AND COUNCIL MEETING OCTOBER 24, 2016



MAYOR

Dr. Evelyn Wynn-Dixon

CITY COUNCIL

Cynthia Stamps-Jones, Ward 1

An'cel Davis, Ward 2

Wanda Wallace, Ward 3

Kenneth Ruffin, Ward 4

CITY MANAGER

E. Scott Wood

CITY ATTORNEY

L'Erin F. Wiggins

CITY CLERK

Sylvia Vaughan

RIVERDALE CITY HALL

7200 CHURCH STREET

RIVERDALE, GA 30274

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WELCOME TO THE MAYOR & COUNCIL
MEETING OF THE CITY OF RIVERDALE
THIS MEETING IS OPEN TO THE PUBLIC



**CITY OF RIVERDALE
MAYOR & COUNCIL
WORK SESSION ACTION MINUTES
MONDAY, OCTOBER 24, 2016 | 6:00 PM**

The Honorable Mayor Evelyn Wynn-Dixon

The Honorable Cynthia Stamps-Jones
The Honorable Wanda Wallace

The Honorable An’cel Davis
The Honorable Kenneth Ruffin

City Manager:
City Clerk:
City Attorney:

E. Scott Wood
Sylvia Vaughan
L’Erin Wiggins

- 1. CALL TO ORDER/WELCOME: The Honorable Mayor Evelyn Wynn-Dixon.**
- 2. ROLL CALL- CITY CLERK:** All Members of Council were present which constituted a quorum.

Attendee’s Name	Title	Absent	Present
Evelyn Wynn-Dixon	Mayor, At-Large		X
Cynthia Stamps-Jones	Council Member, Ward 1 Mayor Pro-Tem		X
An’cel Davis	Council Member, Ward 2		X
Wanda Wallace	Council Member, Ward 3 Parliamentarian		X
Kenneth Ruffin	Council Member, Ward 4		X

3. APPROVAL OF THE AGENDA:

A consensus was made by the Board to approve the agenda with the following additions and deletions:

Additions:

- None

Deletions:

- None

4. CITY MANAGER’S REPORT: E. SCOTT WOOD (A written report was provided in advance to the Board).

City Manager E. Scott provided an overview of the following items:

- Sidewalks on King Road
- Gateway Signs
- Lakewin Church
- Enterprise Zone
- Operating Budget

5. WILSON ROAD /AIR CONDITION (HVAC) RESOLUTION NO. 39 AND DISCUSSION OF WILSON ROAD - SECOND FLOOR RENOVATION/ RESOLUTION NO. 41: City Manager E. Scott Wood

City Manager E. Scott Wood provided an overview of Resolution No. 39 and Resolution No. 4. He stated that the purpose of these items are to authorize the City Manager to accept the bid of Frazier Service Company as the Contractor for HVAC work and Diversified Construction Company as the Contractor for the 2nd floor renovation work at 971 Wilson Road.

6. BUDGET AMENDMENT 2016-2017/RESOLUTION NO. 42 - City Manager E. Scott Wood

City Manager E. Scott Wood provided an overview of Resolution No.42. He stated that the purpose of this item is to amend the FY 2016-2017 Budget.

7. CITY ATTORNEY'S REPORT: L'ERIN F. WIGGINS

City Attorney L. Wiggins provided an overview of the following items:

- Orme Street- A property tour was 10/19. Bid closes 11/2
- Church Property Issue- A letter was mailed to the church and the City is awaiting a response from Pastor Dukes.
- Finance Department- Prepared an Audit Letter with a target due date of November 1, 2016.
- Drafted contracts for Taylor Road and Wilson Road and reviewed a contract for the Riverdale Skate Park.
- Met with Planning and Zoning Director on the last Tuesday of the month.
- Provided a draft of Purchasing Policy for City Staff to review.
- Continuing with Travelers Insurance Company regarding claims.

8. DISCUSSION OF ACCEPTING ETHICS BOARD ALTERNATE AS A FULL MEMBER/RESOLUTION NO. 40

Ethics Board Chairman Tammie Hardy stated that the purpose of this item is to appoint Rodney Lawrence as a full Ethics Board Member. She explained that the Ethics Ordinance requires five members and the Ethics Board passed a motion to recommend new language to the Mayor and Council to allow for five members to the Board. Ms. Hardy indicated that this new language would allow the Ethics Board to appoint the alternate to the Board as a full member to fill the fifth vacancy. She also stated that it changes the ordinance so that they are not required to appoint an alternate.

9. DISCUSS AN AMENDMENT TO ETHICS ORDINANCE, SECTION 3-18 AND SECTION 3-19 SUBSECTION F. CREATION OF THE BOARD OF ETHICS AND ADD THE FOLLOWING LANGUAGE:

Ethics Board Chairman Tammie Hardy stated that the purpose of this item is to amend Ethics Ordinance, Section 3-18 and Section 3-19 Subsection F. Creation of the Board of Ethics and add the following language:

Section 3-18

The City of Riverdale hereby creates a Board of Ethics to receive, investigate and hear all complaints of alleged violations filed in the City against City officials as defined herein. The Board of Ethics shall consist of five (5) residents of the City, (1) appointed solely by the mayor, and four (4) nominated by the City Council and approved by the majority of the Mayor and Council.

Section 3-19

Members of the Board of Ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the Board of Ethics for that complaint. An alternate member of the Board of Ethics may be selected by a nomination from the Mayor and confirmation of service by the City Council.

10. CANCELLATION OF NOVEMBER 28, 2016 COUNCIL MEETING - City Manager E. Scott Wood

City Manager E. Scott Wood stated that the purpose of this item is for the Board to cancel the November 28, 2016 Council Meeting due to the Thanksgiving Holiday.

11. ADJOURNMENT:

Council Member Wallace made a motion to adjourn the meeting at 6:40pm with Council Member Ruffin providing the second. **The motion carried.**

Mayor Evelyn Wynn-Dixon

City Clerk Sylvia Vaughan