

CITY OF RIVERDALE MAYOR AND COUNCIL  
BUSINESS SESSION ACTION MINUTES  
JANUARY 8, 2018 | 7:00 PM

CITY OF RIVERDALE MAYOR AND COUNCIL MEETING JANUARY 8, 2018

*Mayor  
& Council*

RIVERDALE



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**BUILDING GREATNESS DAILY**

**MAYOR**

Dr. Evelyn Wynn-Dixon

**CITY COUNCIL**

Cynthia Stamps-Jones, Ward 1

An'cel Davis, Ward 2

Wanda Wallace, Ward 3

Kenneth Ruffin, Ward 4

**CITY MANAGER**

E. Scott Wood

**CITY ATTORNEY**

L'Erin F. Barnes

**CITY CLERK**

Sylvia Vaughan

RIVERDALE CITY HALL

7200 CHURCH STREET

RIVERDALE, GA 30274

770-909-8989

[www.riverdalega.gov](http://www.riverdalega.gov)

WELCOME TO THE MAYOR & COUNCIL  
MEETING OF THE CITY OF RIVERDALE  
THIS MEETING IS OPEN TO THE PUBLIC



**BUSINESS SESSION ACTION MINUTES  
MONDAY, JANUARY 8, 2018 | 7:00 PM**

The Honorable Mayor Evelyn Wynn Dixon

The Honorable Cynthia Stamps-Jones  
The Honorable Wanda Wallace

The Honorable An'cel Davis  
The Honorable Kenneth Ruffin

City Manager:  
City Clerk:  
City Attorney:

E. Scott Wood  
Sylvia Vaughan  
L'Erin Barnes Wiggins

1. **CALL TO ORDER/WELCOME:** The Honorable Mayor Evelyn Wynn-Dixon.
2. **ROLL CALL- CITY CLERK:** All Members of Council were present, which constituted a quorum.

Attendee's Name	Title	Absent	Present
Evelyn Wynn-Dixon	Mayor, At-Large		<b>X</b>
Cynthia Stamps-Jones	Council Member, Ward 1		<b>X</b>
An'cel Davis	Council Member, Ward 2		<b>X</b>
Wanda Wallace	Council Member, Ward 3 Mayor Pro-Tem		<b>X</b>
Kenneth Ruffin	Council Member, Ward 4 Parliamentarian		<b>X</b>

3. **INVOCATION:** Provided by the Pastor, Dr. Dallas Wilson
4. **PLEDGE OF ALLEGIANCE:** Recited in unison.
5. **RULES OF CONDUCT READ BY OFFICER IN ARMS:** Provided by Sergeant Courtney Brown.
6. **SWEARING IN CEREMONY OF ELECTED CITY OFFICIALS:** Administrated by the Honorable Judge Ronald Freeman.

1. Council Member Cynthia Stamps-Jones, Ward 1
2. Council Member Wanda Wallace, Ward 3

**7. ADOPTION OF THE AGENDA WITH ANY ADDITIONS/DELETIONS:**

Council Member Ruffin made a motion to approve the agenda with the following additions and deletions:

Addition(s):

- Approval of voting delegate for GMA
- Approval for CCMA Representative

Deletion(s):

- Approval to use the multipurpose room as a donation for Utopian Academy/Annual Black History Event - Council Member Stamps-Jones

Council Member Wallace provided the second. **The motion carried unanimously.**

**8. PUBLIC COMMENTS: (3 MINUTE LIMIT) SEE BLUE CARD FOR RULES OF PARTICIPATION**

Michelle Bruce, 618 Roy Huie Road, Riverdale, GA 30274, spoke about a complaint that she filed with the Attorney General in regards to open records. She stated that the incident was a misunderstanding and has since been resolved by City Clerk, Sylvia Vaughan.

**9. ADOPTION OF THE MINUTES:** Meeting Minutes of November 13, 2017 Work Session and Business Session and December 14, 2017 Special Called Meeting

Council Member Wallace made a motion to approve the Meeting Minutes of November 13, 2017 Work Session and Business Session ; and December 14, 2017 Special Called Meeting, with Council Member Ruffin providing the second. **The motion carried unanimously.**

**10. APPROVAL OF AGENDA ITEMS:**

**1. Appointment of Judge - Honorable Ronald Freeman, Esq. / Resolution No. 1-1-2018**

Council Member Ruffin made a motion to approve the appointment of the Honorable Ronald Freeman as City Judge, with Council Member Wallace providing the second. **The motion carried unanimously.**

**2. Appointment of Associate Judge - Honorable Chris Chapman, Esq. / Resolution No. 2-1-2018**

Council Member Wallace made a motion to approve the appointment of the Honorable Chris Chapman as Associate City Judge, with Council Member Stamps-Jones providing the second. **The motion carried unanimously.**

**3. Appointment of City Solicitor - Jerry Patrick / Resolution No.3-1-2018**

Council Member Wallace made a motion to approve the appointment of Jerry Patrick as City Solicitor, with Council Member Ruffin providing the second. **The motion carried unanimously.**

- 4. Appointment of City Attorney - L’Erin Wiggins / Resolution No. 4-1-2018**  
Council Member Wallace made a motion to approve the appointment of L’Erin Wiggins as City Attorney, with Council Member Ruffin providing the second. **The motion carried unanimously.**
- 5. Appointment of City Clerk – Sylvia Vaughan / Resolution No. 5-1-2018**  
Council Member Wallace made a motion to approve the appointment of Sylvia Vaughan as City Clerk, with Council Member Ruffin providing the second. **The motion carried unanimously.**
- 6. Appointment of Mayor Pro-Tem / Resolution/ No. 6-1-2018**  
Council Member Ruffin made a motion to approve the appointment of Wanda Wallace as Mayor Pro-Tem, with Council Member Wallace providing the second. **The motion carried.**
- 7. Appointment of Parliamentarian/ Resolution No. 7-1-2018**  
Council Member Wallace made a motion to approve the appointment of Kenny Ruffin as Parliamentarian, with Council Member Ruffin providing the second. **The motion carried.**
- 8. Approval of Assistant City Solicitor Tracey Moran Resolution No. 8-1-2018**  
Council Member Wallace made a motion to approve the appointment of Tracey Moran as Assistant City Solicitor, with Council Member Ruffin providing the second. **The motion carried unanimously.**
- 9. Approval of Legal Organ for the City of Riverdale - Clayton Daily News**  
Council Member Wallace made a motion to approve of Legal Organ for the City of Riverdale, with Council Member Ruffin providing the second. **The motion carried unanimously.**
- 10. Approval to use the multipurpose room as a donation for Utopian Academy/Annual Black History Event - Council Member Stamps-Jones**  
This item was deleted from the agenda.
- 11. Approval to adopt Resolution No. 11/Contract for GMA GIRMA – Firefighters ‘ Cancer Benefit Program**  
  
Council Member Wallace made a motion to adopt Resolution No. 11 for GMA GIRMA, with Council Member Ruffin providing the second. **The motion carried unanimously.**
- 12. Approval for voting delegate for the GMA**  
Council Member Wallace made a motion to approve the appointment of Kenny Ruffin as delegate for GMA, with Council Member Ruffin providing the second. **The motion carried.**

**13. Approval for CCMA Representative**

Council Member Wallace made a motion to approve the appointment of Evelyn Wynn-Dixon to CCMA Representative, with Council Member Ruffin providing the second. **The motion carried.**

**11. SWEARING IN CEREMONY FOR APPOINTED CITY OFFICIALS**

**1. Judge - Honorable Ronald Freeman, Esq.**

Administrated by the City Attorney L'Erin Wiggins

**3. Associate Judge - Honorable Chris Chapman, Esq.**

Administrated by the Honorable Judge Ronald Freeman

**4. City Solicitor - Jerry Patrick**

City Manager Scott Wood, stated that Jerry Patrick was not present but will be subsequently sworn- in by Judge Freeman. Mayor Evelyn Wynn Dixon followed by stating on the record that although Jerry Patrick was not present, he was voted in unanimously.

**5. City Attorney- L'Erin Wiggins**

Administrated by the Honorable Judge Ronald Freeman

**6. City Clerk - Sylvia Vaughan**

Administrated by the Honorable Judge Ronald Freeman

**7. Assistant City Solicitor- Tracey Moran**

Administrated by the Honorable Judge Ronald Freeman

**12. MAYOR AND COUNCIL COMMENTS:**

Comments were provided by the Governing Body.

**13. ADJOURNMENT:**

Council Member Wallace made a motion to adjourn the meeting at 8:10pm with Council Member Ruffin providing the second. **The motion carried.**

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Mayor Evelyn Wynn-Dixon

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City Clerk Sylvia Vaughan