



# City of Riverdale Department of Community Development

Building & Permitting Services  
 971 Wilson Road  
 Riverdale, GA 30296  
 770-909-5486  
 www.riverdalega.gov

Plumbing  
 Electrical  
 Mechanical

## Trade Permit Application

APPLICANT INFORMATION		
Property Address:		
Name:		
Applicant is the: <input type="checkbox"/> Property Owner/Tenant <input type="checkbox"/> Contractor <input type="checkbox"/> Engineer/Architect		
Address:		
City:	State:	Zip:
Contact Name:		
Phone:	Email:	
OWNER INFORMATION		
Name:		
Address:		
City:	State:	Zip:
Contact Name:		
Phone:	Email:	
PROJECT DESCRIPTION		
Commercial: <input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Exterior Work <input type="checkbox"/> Driveway		
Residential: <input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Alteration/Renovation <input type="checkbox"/> Other		
Permit Type: <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Electric		
Equipment Location: <input type="checkbox"/> Attic	<input type="checkbox"/> Crawl space/basement	<input type="checkbox"/> Garage <input type="checkbox"/> Interior



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Exterior       Roof

Property Zoning: \_\_\_\_\_

Occupancy Classification: \_\_\_\_\_

Brief Description of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### APPLICANT'S CERTIFICATION

To the best of my knowledge, this variance application form is correct and complete. If additional materials are determined to be necessary, I understand that I am responsible for filing additional materials as specified by the City of Riverdale Zoning Ordinance and/or City Code.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type or Print Name and Title

\_\_\_\_\_  
Signature of Notary Public

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary Seal

**\*\*Note: Only the Property Owner, Architect, Engineer, or General Contractor should sign this application.**

EXCEPTION: An Authorized Agent may also sign, when an Authorized Permit Agent Form is completed on behalf of a State of Georgia licensed contractor. Before signing, please carefully read the statements below. I do solemnly swear that the information on this application is true, and that no false or misleading statement is submitted herein to obtain a Building Permit or Certificate of Occupancy.



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I understand that if I provide false or misleading information in this application I may be subject to criminal prosecution and/or immediate revocation of any Building Permit or Certificate of Occupancy issued as a result of this application. I understand that I must comply with all City ordinances and regulations. I hereby agree to provide any clearance(s) and/or inspection report(s) required prior to the issuance of a Building Permit of Certificate of Occupancy. I agree to exonerate, indemnify and save harmless the City from and against all claims or actions, and all expenses incidental to the defense of any such claims, litigation, and actions, based upon or arising out of damage or injury (including death) to persons or property caused by or sustained in connection with any work performed under the Building Permit issued as a result of this application.

**PLEASE NOTE: Inspection are conducted on Monday, Wednesday and Fridays, they must be called in at least 24 hrs. in advance**

**All fees must be paid prior to issuance. Fees are \$80.00 plus the cost of requested service. Re-inspect fee: \$60.00**